

Tampa-Hillsborough County Expressway Authority
Minutes of July 25, 2016 Board Meeting
1104 E. Twiggs Street
Tampa, FL 33602

The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on July 25, 2016, at the Authority's Transportation Management Center, 1104 E. Twiggs Street, Tampa, Florida. The following were present:

BOARD:	Vincent Cassidy, Chair John Garcia, Vice-Chair Daniel A. Alvarez, Sr., Secretary Hillsborough County Commissioner Lesley Miller FDOT District Secretary Paul Steinman
STAFF:	Joe Waggoner, Patrick Maguire, Lynne Paul, David May, Rafael Hernandez, Sue Chrzan, Man Le, Shari Callahan, BJ Lamb, Donna Obuchowski, Liz Gray, Jonathan Fitzer Steve Martin, Randall Mentry, Diane Durfee, Bill Monroe, Ben Molenmer, Marianne Brinson
ATKINS:	Christina Kopp
WSP/PARSONS BRINCKERHOFF:	Michael Coleman
RS&H, INC:	John Martinez
PNC:	Al Stewart
HNTB CORPORATION:	Ed Stull
FIRST SOUTHWEST:	Scott Harkness
GROUND WORKS:	Kim DeBosier
JMT:	Nathaniel Johnson, Ben DiJoures
JP MORGAN:	Coleman Cordell
BANK OF AMERICA MERRILL LYNCH:	Kevin Dempsey
CITI:	Melanie Jantseku
NOVA ENGINEERING:	Todd Josko, Lindsey Parks
FLORIDIAN PARTNERS	M. Lezcano
STIFEL:	

I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE

Chairman Vincent Cassidy called the meeting to order at 1:31 p.m., followed by General Counsel Maguire leading in the Invocation and recitation of the Pledge of Allegiance.

Chairman Cassidy read into the record notification received from the mayor's office excusing Mayor Buckhorn's attendance from the July 25th meeting as the Mayor is out of town.

II. PUBLIC INPUT / PRESENTATIONS

Chairman Cassidy called to the podium Ms. Christine Michaels, who had signed up to publicly address the Board.

Ms. Christine Michaels introduced herself as Executive Director of the Greater Brandon Chamber of Commerce. Ms. Michaels read into record a statement from the Greater Brandon

Chamber of Commerce indicating the Chamber has released its own Transportation Advocacy Agenda which includes the Selmon Extension project. Ms. Michaels provided further details of their support and applauds the Expressway Authority for being proactive to ensure that this vital commerce continues. A written copy of the letter read explaining their support was provided for record keeping ease and will be included hereto as an attachment to be filed with the Minutes of the July 25, 2016 Board Meeting.

Chairman Cassidy thanked Ms. Michaels for her presentation and support.

III. APPROVAL OF MINUTES OF THE JULY 11th, 2016 BOARD MEETING

Mr. Garcia moved for approval of the July 11, 2016 Board Meeting Minutes, seconded by Board Member Secretary Steinmann. The motion passed unanimously.

IV. INFORMATIONAL / ACTION ITEMS

A. Operations and Maintenance Committee – Vincent Cassidy / Dave May, PE, Staff

1. Purchase Replacement Roadside Cameras

Mr. May outlined the item for which approval was being brought forward for the purchase of 35 replacement roadside cameras with digital cameras from the state approved product list. The new cameras will replace existing analog cameras that have reached the end of their technical and useful life and will be compatible with the soon to be installed Access Control Network replacement software. This will be funded by the Project Capital Budget.

Mr. Garcia made the following motion, seconded by Commissioner Miller for the approval of the recommendation to purchase CoHu Series 4220HD cameras for installation on the roadside network.

The motion passed unanimously.

2. Cleaning the Underside of the REL

Mr. May clarified this was a limited section of roadway from Twiggs to 22nd Street. The underside of the REL has yet to be cleaned since installed. It has since accumulated dirt, mold and other dark spaces partially due to drainage from above. Three firms were identified and contacted through the maintenance department of the State of Florida. Only one firm provided a responsive bid that was consistent with the estimate provided by HNTB. The bidder was the firm that washed and painted the REL during original construction, Finishing Systems of Florida. In addition, Finishing Systems of Florida is on the approved vendor list and is a certified Woman-Owned enterprise. Funding is from the Renewal and Replacement Budget.

Commissioner Miller made the following motion, seconded by Mr. Garcia for the approval of a contract with Finishing Systems to pressure wash the underside of the

REL from Twiggs to 22nd Street. Contract execution is subject to final review and approval by THEA General Counsel.

Chairman Cassidy requested further clarification regarding funds dedicated for this purpose.

Mr. May explained this first segment was selected to optimize the process for the remainder allowing for the most cost efficient method possible. Therefore once the first segment is complete, THEA will be able to better estimate cost of the entire project. Mr. May further explained a large portion of the first section is not over traffic allowing better isolation of overspray and the need for traffic control. Work will be performed during daylight hours for the area where traffic control is not necessary; whereas, the other area where traffic control will be required, work will be performed during the night.

There being no further questions, comments or clarifications the motion passed unanimously.

3. Roof Replacement TMC

Mr. May reported the next item for approval is to execute a purchase order with a contractor to replace the existing TMC roof upon completion of the condenser coil replacements currently scheduled for August. The existing roof is over ten years old and is experiencing leaks in several areas. Three bids ranging from \$27,000 to \$265,000, which was an overall replacement of everything including removal of all air conditioning units, have been received. A reasonable bid of \$65,520 was received. The funding is from the Capital Project Budget.

Mr. Alvarez made the following motion, seconded by Board Member Secretary Steinman to authorize the Executive Director to execute a purchase order with the most responsive bidder to replace the TMC roof.

Mr. Alvarez requested further clarification of the process.

Mr. May explained the contractor will remove the existing surface and the method considered includes a new two-layer membrane and then spray silicone which will cover the entire roof. This is the easiest method when there is existing equipment. THEA's general consultant's architects have confirmed THEA is in line with the correct method that they would recommend.

Chairman Cassidy questioned the status of overall building maintenance.

Mr. May reported this is the last expected major expenditure for the next five years; however minor repairs will be ongoing.

There being no further questions, the motion passed unanimously.

B. Planning Committee – John Garcia, Chair / Bob Frey, Staff

1. THEA Origin/Destination Transponder Analysis

Mr. May reported on behalf of Mr. Frey in his absence on the project to install equipment in the field necessary to gather and analyze SunPass transponder reads from the REL and lower portion of the Selmon Expressway to determine the number of vehicles utilizing Bayshore Blvd to MacDill Air Force Base and the Gandy Bridge to the Selmon Expressway which will provide extremely valuable data for analysis. The funding is from the Capital Project Budget.

Mr. Garcia noted he and Mr. Frey discussed this project in detail. Mr. Garcia commented that he feels this data will be a great analysis to help identify people currently, and in the future that could benefit from the extension as it will not lend itself to opinions. Mr. Garcia stated it is a very important piece to the puzzle to help alleviate congestion in the area.

Mr. Garcia made the following motion, seconded by Mr. Alvarez to approve Task Work Order to WSP/Parsons Brinckerhoff in an amount not to exceed \$141,242, to develop web-based work program database.

Mr. Alvarez requested explanation of the exact process. Mr. May provided same. Chairman Cassidy then requested clarification regarding privacy issues. Mr. May confirmed the process included data collection for traffic pattern purposes only without the issue of privacy violation.

There being no further questions, the motion passed unanimously.

2. CV Pilot Deployment – Phase 2 & Phase 3

Chairman Cassidy first clarified, according to Mr. Garcia, a correction in the notes on the Agenda for the July 25, 2016 meeting stating THEA was awarded a contract in September 2016 which should read September 2015. This correction is read into the minutes.

Mr. May introduced the information for which approval was being requested. It was explained in 2015 THEA was awarded one of three contracts in the country for the development of a Connected Vehicle (CV) Pilot Deployment Program. The first phase is essentially complete following previous approval by the Board. THEA received \$2.4 million from the Federal Government for this first planning phase with the promise of going forward with Phase 2 and Phase 3. On September 1st, it is THEA's intent to move forward with Phase 2 and ultimately Phase 3. USDOT will be provide funding in the amount of \$15, 261,216 with THEA's match of \$3,815,355 from the Capital Project Budget.

Commissioner Miller made the following motion, seconded by Board Member Secretary Steinman for the authorization for THEA staff to enter into contracts and/or task work orders with THEA's partners to initiate work on USDOT CV contract – Phase 2 & 3, as contained in the Connected Vehicle (CV) Pilot Deployment Notice of Funding Opportunity (NOFO), dated July 7, 2016.

Chairman Cassidy mentioned last week's Transportation Summit held at the Don Cesar in St. Petersburg, Florida. Mr. Waggoner expanded upon the event noting it was the 2016 Transportation Summit hosted by Floridians for Better Transportation (FBT) in partnership with Transportation and Expressway Authority Membership of Florida (TEAMFL) held July 18th through July 20th. Discussion ensued regarding keynote speaker, Dr. Lawrence Burns', presentation regarding autonomous vehicles focusing on what has always been built is not necessarily fitting the needs most economically. Mr. Waggoner explained the autonomous vehicle makes it possible to design the vehicle for a fleet type service subscription making for an interesting evolution of how travel may develop over time.

The motion passed unanimously.

3. Downtown Traffic Study Work Orders

Mr. May outlined the item information on the Comprehensive Traffic Study for downtown Tampa. THEA is requesting an analysis to provide the Authority a detailed evaluation of downtown traffic taking into account all the new developments such as the Port of Tampa, Channelside, and the other developments that are occurring in downtown Tampa. The study limits will be Kay Street to the north, Old Water Street to the south, Channelside to the east and Ashley to the west, as well as access ramps to the Selmon Expressway and I-275. This is a joint project, jointly funded by THEA (\$441,877) and FDOT-D7 (\$150,000), with the City of Tampa, HART and Hillsborough County also participating in the study. This study will consist of three phases including data collection; SYNCRHO analysis, and VISSIM Analysis. Never before has there been this detailed of an analysis of the downtown traffic area and is felt to be extremely valuable. Funding is from the Capital Project Budget.

Mr. Garcia made the following motion, seconded by Mr. Alvarez for the approval of the Comprehensive Downtown Traffic Analysis and authorization for the Executive Director to execute Task Orders to JMB Corporation for Phase I and to RSH for Phase II and Phase III (SYNCHRO and VISSIM Analyses).

Mr. Alvarez recognizes the efforts provided from both the County of Hillsborough and the City of Tampa in the spirit of working together to get this project accomplished.

The motion passed unanimously.

V. STAFF REPORTS

A. Operations & Maintenance (Dave May, P.E.)

Mr. May provided an update on the Selmon West Extension project reporting the project is within budget and on schedule. The next activities to occur over the next two months are primarily activities within the SEIR, getting it ready for final approval. The next critical items from the conceptual design standpoint are the design variations approval. Details were provided and the package is ready for submission. Pending final approval of the use of the right-of-way to negotiate with the utility companies.

B. Financial / Traffic & Revenue (Lynne Paul)

Ms. Paul informed the Board the internal financial reports presented today are for the eleven months of the fiscal year which reflect revenue to exceed budget. These are preliminary and unaudited reports. Ms. Paul reported \$81m for FY16 as compared to \$45m three years ago. Cash is sufficient to meet the needs of the Authority.

Ms. Paul explained November 2016 will be the next review of bond ratings. S&P just reviewed and THEA maintained a credit rating of A-stable. Moody's will review in November, 2016.

Commissioner Miller recalled historical times and commends the Authority for their efforts and accomplishments.

C. Communications (Sue Chrzan)

Ms. Chrzan referred members to information contained in their packets to include media links with over sixteen stories. Social media included over 5,000 views of a video of the dog rescue clip on Facebook.

Ms. Chrzan provided update information on the Selmon West Extension project. Completion of hand delivered postcards today. Expect to receive surveys within the next seven days. A Save-the-Date was announced for August 24, 2016 from 6:00 p.m. -7:00 p.m. THEA will hold the first Virtual Town Hall for the Selmon Extension. Direct mail will be sent to people around Gandy so they are informed of the project.

VI. EXECUTIVE REPORTS

A. Executive Director (Joe Waggoner)

1. Contracts Reporting

a. Contract Increases & Changes (Attachment)

- **Construction / Capital Improvements**
- **Continuing**

Mr. Waggoner reviewed the handout regarding continuing contracts and explained these pertain to contracts to retrofit the file room to accommodate three new staff.

b. Upcoming Renewals & Expirations (No Report)

c. Contract Close-Out Report

Mr. Waggoner summarized this new report describing the need to report on contracts completed with the dollar amounts expended.

Mr. Waggoner then reported the possible cancellation of the August Board Meeting but requests an additional (10) ten to determine if need exists.

B. General Counsel – Patrick Maguire

1. Litigation Update: Tropical Transport vs THEA

Mr. Maguire reported several years ago the Board authorized THEA to hire outside legal counsel for litigation. Mr. Maguire explained the case details of Tropical Transport vs THEA regarding tag reads for utility trailers. There were four class actions filed around the State (Miami, Orlando, Turnpike, and THEA). The Florida League of Cities defended THEA in this case. Dismissed out of Federal Court and back in State Court where they were successful in obtaining the claims for damages against THEA dismissed with prejudice. There is still pending a declaratory relief action regarding the statute that concerns billings for trailers.

2. Annual Board Officer Elections

Mr. Maguire requested permission to conduct the annual Board elections. Call for nominations for the existing sitting Board Officers to be reappointed for the 2017 fiscal year.

The Board voted unanimously in favor of Commissioner Miller's motion to retain the existing slate of officers for the upcoming fiscal year.

The motion was accepted.

C. Chair (Vincent Cassidy, Vice-Chair)

1. Upcoming Meetings

- **Committees as a Whole Meeting - August 8, 1:30 p.m.**
- **Board Meeting – August 22, 1:30 p.m.**

There being no further business to come before the Board, Chairman Cassidy adjourned the meeting at 2:17 p.m.

MINUTES OF THE JULY 25, 2016 AUTHORITY BOARD MEETING

APPROVED: _____


Chair: Vincent Cassidy

ATTEST: _____


Secretary: Daniel Alvarez

DATED THIS 26 DAY OF SEPTEMBER, 2016



The Greater Brandon Chamber of Commerce believes that transportation improvements are vital to keeping Hillsborough County residents and businesses thriving in today's competitive economy. As such, the Chamber has released its own Transportation Advocacy Agenda which includes the Selmon Extension project.

Hundreds of Brandon and East Hillsborough County residents use the Lee Roy Selmon Expressway each and every day for their daily commutes. For those who commute to locations across the Gandy Bridge, The Selmon Extension will offer a more seamless commute by allowing travelers to bypass Gandy Boulevard and its traffic signals between Dale Mabry Highway and the Gandy Bridge. Removing through traffic will allow local businesses to be more easily reached by their neighborhood customers.

We know that work is being done to minimize the impact to the businesses which will be affected by the construction and we applaud the Expressway Authority for being proactive to ensure that this vital commerce continues.

Christine Michaels
Executive Director