

TAMPA - HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY

BOARD MEETING

September 26 at 1:30 P. M.

1104 East Twiggs Street, First Floor Board Room

Tampa, Florida 33602

AGENDA

If any person wishes to address the Board, a sign-up sheet has been provided at the entrance of the meeting room. Presentations must be limited to three minutes. When addressing the Board, please state your name and address and speak clearly into the microphone. If distributing additional backup materials, please furnish 10 copies for the Authority members and staff. Any person who decides to appeal any decision of the Authority with respect to any matter considered at its meeting or public hearing will need a record of the proceedings and, for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal is to be based.

I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES OF THE July 25th, 2016 BOARD MEETING

III. PUBLIC INPUT / PRESENTATIONS

A. Hillsborough County Sheriff's Office – *Your Support Matters*

IV. INFORMATIONAL / ACTION ITEMS

A. Operations & Maintenance Committee – *Vincent Cassidy, Chair / David May, P.E., Staff*

1. Selmon West Extension Project Support

Purpose: To proceed with support services to be provided by Atkins North America for the Selmon West Extension Project. Atkins was approved by THEA's Board on July 11, 2016, to provide Construction Engineering & Inspection (CEI) Services following a competitive procurement process. Atkins intends to subcontract approximately 16% of the contract dollars to SBE(s).

Funding: Capital Project Budget - \$7,696,318

Action: Approval and authorization for the Executive Director to execute Task Orders in the amounts as follows:

- 1 - Support for the Design-Build Request for Proposal of the Selmon West Extension in the amount not to exceed \$210,792.
- 2 - Plans Constructability Review Support for the Conceptual Plan of the Selmon West Extension in the amount not to exceed \$481,587.
- 3 - Construction Engineering Services for the Selmon West Extension in the amount not to exceed \$7,003,939.

2. Manual Image Review Applications Services RFQ (Attachment) – Rafael Hernandez

Purpose: To provide engineering services to design, develop, test, and integrate a software application to process THEA’s image-based toll (Toll-By-Plate) transactions.

Funding: Capital Project Budget - \$447,434

Action: a) Approval of Evaluation Committee’s recommendation for ranking of firms as follows:

	<u>Firm</u>	<u>Score</u>
1.	Kyra Solutions	276.7
2.	Ace Applications	215.1
3.	Computer Aid Inc.	174

b) The Board selects Krya Solutions, (100% SBE) and directs staff to begin contract negotiations. Contract is for a one-year term with an option to renew up to one (1) additional year as needed, subject to available funding and fiscal year budget approvals. If negotiations are unsuccessful, staff shall negotiate with the second-ranked firm and third, if necessary. Contract execution is subject to final review and approval of THEA General Counsel.

B. Planning Committee – John Garcia, Vice Chair / Bob Frey, Staff

1. Design-Build - Deputy John Kotfila Memorial Dog Park RFP (Attachment)

Purpose: To provide design-build services for the Deputy John Kotfila Memorial Dog Park. Services include design, permitting, construction and performing other services necessary for a dog park located along the Selmon Greenway Trail, adjacent to Raymond Street and under a section of the Selmon Expressway between Twiggs Street and 12th Street.

Funding: Capital Project Budget – \$550,000 for design and construction

Action: a) Approval of Evaluation Committee recommendation for ranking of firms as follows:

	<u>Firm</u>	<u>Score*</u>
1.	LEMA Construction	2007.4
2.	KLOOTE Contracting	2719.7

* Scoring was calculated using the following formula: Step 1 technical score plus Step 2 technical score divided by price proposal equals the adjusted score. The firm selected is the firm whose adjusted score is lowest.

- b) The Board selects LEMA Construction, and directs staff to begin contract negotiations for an amount not to exceed \$550,000. Contract is for a less than 100 calendar days, subject to available funding and fiscal year budget approvals. LEMA Construction will apportion approximately 30% of contract dollars to SBE(s). If negotiations are unsuccessful, staff shall negotiate with the second-ranked firm and third, if necessary. Contract execution is subject to final review and approval of THEA General Counsel.

2. Planning/Feasibility Study Selmon East RFQ (*Attachment*)

Purpose: To provide Planning/Feasibility Study Selmon East. The purpose of this study from east of Meridian to I-75 is to provide THEA with the evaluation of existing and future traffic on the Reversible Express Lanes (REL) and local lanes of the expressway in order to maximize capacity and safety.

Funding: Capital Project Budget

Action: a) Approval of Evaluation Committee recommendation for ranking of firms as follows:

	<u>Firm</u>	<u>Score</u>
1.	Vivid Engineering	279
2.	RSH	262
3.	VHB	230

- b) The Board selects Vivid Consulting Group, (100% SBE) and directs staff to begin contract negotiations. Contract is for a duration of eighteen (18) months with an option to renew up to one (1) additional year as needed, subject to available funding and fiscal year budget approvals. If negotiations are unsuccessful, staff shall negotiate with the second-ranked firm and third, if necessary. Contract execution is subject to final review and approval of THEA General Counsel.

3. Meridian Ultimate (*Attachment*)

Purpose: This project is to investigate the future conditions along Meridian Avenue. The project will look at THEA's Selmon Expressway Ramps and inventory of property along the corridor. The roadway product will be prepared concept plan for improvements to SR 618 from east of Florida Avenue to Whiting Street, including extending Washington Street to Meridian Avenue; extending Whiting Street to Meridian Avenue; and realigning the Nebraska Avenue Ramp and Exit 6A Ramp. In addition, staff will look at potential strategic scenarios for THEA's property along the Meridian Corridor based on the redevelopment occurring in Downtown.

Funding: Not to exceed \$300,000/Capital Project Budget, subject to available funding and fiscal year budget approvals

<u>Firm</u>	<u>Cost</u>
KCA Engineers -	\$150,000
JMT -	\$ 50,000
Parsons Brinckerhoff-	\$100,000

Action: Authorization for THEA staff to enter into task work orders with the following previously selected consultants.

- 1- KCA Engineers, (100% SBE) selected under THEA's Miscellaneous Planning and Design Contract, to complete the roadway analysis for an amount not to exceed \$150,000.
- 2- JMT, (30% SBE) selected under THEA's Miscellaneous Planning and Design Contract, to complete the real estate ownership analysis for an amount not to exceed \$50,000.
- 3- Parsons Brinckerhoff, (10% SBE) selected under THEA's Strategic Planning Contract, to complete the real estate parcel strategy analysis for an amount not to exceed \$100,000.

C. Public Outreach & Communications – Danny Alvarez, Chair / Sue Chrzan, Staff

1. Public Outreach Budget for Selmon West Extension Project (*Attachment*)

Action: Authorization of \$370,000 for Selmon West Extension Project Marketing & Public Information Campaign for FY17. Capital Project Budget

D. General Counsel – Patrick Maguire

1. Approve Assignment and Assumption of Lease from JRC Ricketts, Ltd. (“Assignor”) to Ybor Channelside, LLC, (“Assignee”) - (*Attachment*)

Purpose: Ybor Channelside, LLC purchased JRC Ricketts, Ltd. Property (former Loomis site) and an Assignment and Assumption of Lease from JRC Ricketts, Ltd. of THEA's property which is subject to said lease. The lease with THEA requires THEA's consent which cannot be unreasonably withheld. The lease has six years to run before expiration and there is no reason not to consent to the assignment.

Action: Approve Assignment and Assumption of Lease from JRC Ricketts, Ltd. (“Assignor”) to Ybor Channelside, LLC, (“Assignee”) and authorize the Executive Director to execute consent.

E. Executive Director – *Joe Waggoner*

1. Policies, Series 200 / Section 200.03—Senior Management Positions (*Attachment*)

Purpose: To revise the policy to update the Chief Operations Officer position to its current title of Director of Expressway Operations and to add the Director of Toll Operations position.

Action: Adoption of revised Policy 200.03—Senior Management Positions.

F. Chairman – *Vincent Cassidy*

1. Acceptance of the Board Members’ Evaluations of the Executive Director and General Counsel. (*Attachment*)

V. STAFF REPORTS

A. Operations & Maintenance (*Dave May, P.E.*)

B. Financial / Traffic & Revenue (*Lynne Paul*)

C. Communications (*Sue Chrzan*)

D. Toll Operations (*Rafael Hernandez*) – *Presentation*

VI. EXECUTIVE REPORTS

A. Executive Director (*Joe Waggoner*)

1. Contracts Reporting

a. Contract Increases & Changes (*No Report*)

- **Construction / Capital Improvements**
- **Continuing**

b. Upcoming Renewals & Expirations (*No Report*)

c. Contract Close-out Report (*Attachment*)

B. General Counsel – (*Patrick Maguire, Esq.*)

C. Chair (*Vincent Cassidy, Chair*)

1. Upcoming Meetings (*Attachment*)

- **Committees as a Whole Meeting – October 10, 1:30 p.m.**
- **Board Meeting – October 24, 1:30 p.m.**

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. ADJOURNMENT