

**TAMPA-HILLSBOROUGH COUNTY
EXPRESSWAY AUTHORITY**

Letter of Clarification No. 1

FOR

REQUESTS FOR QUALIFICATIONS

Financial Audit Services

RFQ No. F-01317

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Date of Letter of Clarification: October 16, 2017

To all prospective respondents:

The following responds to questions received on the solicitation reference above:

Question 1:	What were the audit fees for each of the last three fiscal years?
Response 1:	FY17 = \$48,000; FY16 = \$45,000; FY15 = \$42,000
Question 2:	Are the current auditors allowed to respond to the RFQ?
Response 2:	Yes, all qualified firms may to respond to the RFQ.
Question 3:	How long has the current auditor been performing this audit?
Response 3:	Since 2001
Question 4:	In fiscal year 2017, were there any additional services provided by the current auditors? If so, what were they and what were the fees?
Response 4:	Yes, additional financial services as needed during transition of Chief Financial Officer. Fees not to exceed \$30,000.
Question 5:	Does the Coalition expect to meet the requirements for a Federal Single Audit in 2018?
Response 5:	Yes
Question 6:	Does the Coalition expect to meet the requirements for a Florida Single Audit in 2018?
Response 6:	Yes
Question 7:	Are there any material current events that will affect the Coalition during the 6/30/18 fiscal year (lawsuits, debt issuances, changing software, new programs, loss/gain of major funding source...)?
Response 7:	None at this time.
Question 8:	Who will be the members of the audit selection committee?

Response 8:	Joe Waggoner, Executive Director Amy Lettelleir, Chief Financial Officer BJ Lamb, Financial Services Manager
Question 9:	Does the THEA require assistance from the auditors with the preparation of the financial statements?
Response 9:	Yes, assistance is required for the preparation of the audited financials.

Respondents MUST acknowledge receipt of this Letter of Clarification by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/Addendum form with Respondent's proposal.

All other items, conditions, and specifications in the RFP document not specifically changed by the Addendum remain unchanged.

Please send all questions to THEA's Procurement Manager, Man Le, via email at Man.Le@tampa-xway.com.