

**TAMPA - HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY  
BOARD MEETING**

**June 22, 2015 at 1:30 P. M.**

1104 East Twiggs Street, First Floor Board Room  
Tampa, Florida 33602

**AGENDA**

If any person wishes to address the Board, a sign-up sheet has been provided at the entrance of the meeting room. Presentations must be limited to three minutes. When addressing the Board, please state your name and address and speak clearly into the microphone. If distributing additional backup materials, please furnish 10 copies for the Authority members and staff. Any person who decides to appeal any decision of the Authority with respect to any matter considered at its meeting or public hearing will need a record of the proceedings and, for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal is to be based.

**I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE**

**II. PUBLIC INPUT / PRESENTATIONS**

**III. APPROVAL OF MINUTES OF THE May 18, 2015 BOARD MEETING (*Attachment*)**

**IV. INFORMATIONAL / ACTION ITEMS**

**A. Planning Committee – *Vincent Cassidy, Chair / Bob Frey***

**1. Selmon Greenway Master Plan – Design (*Attachment*)**

**Purpose:** Pocket Parks / Partnering Opportunities - award of push-button contract to SBE firm The Heimburg Group. The TIGER Grant funds for the Greenway produced a multi-use trail to form safe connections to other downtown trails and close loops, providing greater use and effectiveness to the trail system as a whole. The Selmon Greenway Master Plan – Design will create the parks and trailheads that provide users opportunities to fully utilize THEA's investment in the Greenway.

**Funding:** Not to exceed \$200,000 / FY2016 Capital Projects Budget

**Action:** **Approval of Selmon Greenway Master Plan – Design and authorization for the Executive Director to execute a contract with The Heimberg Group, in an amount not to exceed \$200,000, subject to available funding and Fiscal Year budget approvals.**

**2. MacDill Air Force Base Access Study (*Attachment*)**

**Purpose:** Joint Study – THEA, CUTR and Greater Tampa Chamber of Commerce to assess MacDill options for making better use of Selmon Expressway for trips to and from MacDill gates. Study will include investigating providing better information to MacDill airman and employees to allow improved travel decisions. In addition, the study will investigate improvements to the MacDill Gates.

**Funding:** \$186,000 (*plus a 5% contingency*) / FY2016 Capital Projects Budget

**Action:** Approval of MacDill Air Force Base Access Study and authorization for the Executive Director to execute a contract with HNTB in an amount not to exceed \$186,000 (*plus a 5% contingency*), subject to available funding and Fiscal Year budget approvals.

**B. General Counsel – Patrick Maguire, Esq.**

**1. Commercial Property Coverage – FY2016 (Attachment)**

**Purpose:** To obtain Commercial Property Coverage for FY2016

**Funding:** \$509,455 / Operating Budget FY2016, approved by the Board April 27, 2015

**Action:** Authorization to bind Commercial Property Coverage for FY2016.

**C. Executive Director – Joe Waggoner**

**1. Board Member Travel Authorization (Attachment)**

**Purpose:** To provide for funding of registration, transportation, meals and lodging for board member attendance and participation at meetings, conferences and workshops which are pertinent to THEA-related business.

**Funding:** \$15,000 (estimate)

**Action:** Authorization for funding of travel, in accordance with THEA's policies, for anticipated travel expenses for THEA Board members for FY2016, in representation of THEA at business meetings, conferences and workshops which align with and are relevant to THEA's mission and goals, in an estimated amount of \$15,000.

**D. Chairman (Curtis Stokes)**

**1. Annual Performance Appraisals (Attachment)**

**Action:** Acceptance of the Board Members' Evaluations of the Executive Director and General Counsel.

**VI. STAFF REPORTS**

- A. Construction** (*Jim Drapp, HNTB*)
- B. Financial** (*Lynne Paul*) (*Attachment*)
- C. Traffic & Revenue** (*Lynne Paul*) (*Attachment*)
- D. Contracts & Procurement** (*Man Le*)

**VI. EXECUTIVE REPORTS**

- A. Executive Director** (*Joe Waggoner*)
  - 1. Contracts Reporting** (*Attachment*)
    - a. Contract Increases & Changes – May 2015**
      - **Construction / Capital Improvements** (*no report*)
      - **Continuing**
    - b. Upcoming Renewals & Expirations** (*no report*)
- B. General Counsel** (*Patrick Maguire, Esq.*)
- C. Chairman** (*Curtis Stokes*)
  - 1. Upcoming Meetings** (*Attachment*)
    - **July 13** - *Committee Meeting (if needed), 1:30 p.m.*
    - **July 27** - *Board Meeting, 1:30 p.m.*

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. ADJOURNMENT**