

**TAMPA - HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY
COMMITTEE AS A WHOLE BOARD MEETING**

July 11, 2016 at 1:30 P. M.

1104 East Twiggs Street, First Floor Board Room
Tampa, Florida 33602

AGENDA

If any person wishes to address the Board, a sign-up sheet has been provided at the entrance of the meeting room. Presentations must be limited to three minutes. When addressing the Board, please state your name and address and speak clearly into the microphone. If distributing additional backup materials, please furnish 10 copies for the Authority members and staff. Any person who decides to appeal any decision of the Authority with respect to any matter considered at its meeting or public hearing will need a record of the proceedings and, for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal is to be based.

I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE

II. PUBLIC INPUT / PRESENTATIONS

III. APPROVAL OF MINUTES OF THE May 23rd, 2016 AND JUNE 27TH, 2016 BOARD MEETINGS

IV. INFORMATIONAL / ACTION ITEMS

A. Operations & Maintenance Committee – Vincent Cassidy, Chair / David May, P.E., Staff

1. Construction Engineering & Inspection Letter of Response (LOR) (Attachment)

Purpose: To provide Construction Engineering & Inspection (CEI) services for the Selmon West Extension project

Funding: Project Capital Budget

Action: a) **Approval of Evaluation Committee recommendation for ranking of firm as follows:**

<u>Firm</u>	<u>Score</u>
1. Atkins	274
2. WSP Parsons Brinckerhoff	272*
3. Target Engineering	272
4. Jacobs	268

*Although the score of 272 was received by two firms, WSP Parsons Brinckerhoff received higher ordinal placement ranking by the Evaluation Team.

b) **The board selects Atkins and directs staff to begin contract negotiations. Contract is for a four-year term with two, one-year renewal options, subject to available funding and fiscal year budget approvals. If negotiations are unsuccessful, staff shall negotiate with the second-ranked firm and third, if necessary. Contract execution is subject to final review and approval of THEA General Counsel.**

2. Right of Way Use Permit for Channelside Area Utility Work

Purpose: Obtain authorization through a right of way use permit to install a TECO duct bank under THEA's Jefferson Street ramp.

Action: **Approval of Right of Way use permit for Channelside area utility work within THEA right of way associated with the SPP development prior to the interlocal agreement with the City of Tampa and SPP approval.**

B. Planning Committee – John Garcia, Vice Chair / Bob Frey, Staff

1. Work Program / Database (Attachment)

Purpose: THEA has initiated the development of a Work Program to prioritize project investments. The plan consists of a 5-year committed Board approved Work Program (Attachment) and a needs plan covering a 30 year planning horizon. This project is to develop a web-based, database-driven tool for developing the Work Program and reconciling it with the CFO's budget and 30 year financial outlook. The tool includes support for ongoing operations and maintenance programs, capacity programs, and projects that the agency plans to execute consistent with the THEA Strategic Plan.

Funding: \$141,242 (\$134,495 project cost + \$6747 contingency) Project Capital Budget

Action: **Approval of a Task Order to WSP/Parsons Brinkerhoff in an amount not to exceed \$141,242, to develop web based work program data base.**

2. Miscellaneous Planning & Design Services RFQ (Attachment) – Bob Frey

Purpose: To provide Miscellaneous Planning & Design Services to include: Project Development & Environment (PD&E) Studies; Minor Highway Design; Major Highway Design; Controlled Access Highway Design; Miscellaneous Structures; Minor Bridge Design; Traffic Engineering Studies; Signing, Pavement

Marking & Channelization; Lighting; Signalization; Control Surveying; Design, Right of Way, & Const. Surveying; Soil Exploration; Policy Planning; Systems Planning; Subarea/Corridor Planning; Land Planning/ Engineering; Transportation Statistics; Architect; Landscape Architect; Acquisition, Negotiation, Closing & Order Taking Services.

Funding: Project Capital Budget

Action: a) **Approval of Evaluation Committee recommendation for ranking of firm as follows:**

Ranking	Firm	Score
1	RS&H	255
2	WSP Parsons Brinckerhoff	253
3	Rummel, Klepper & Kahl	248
4	Kisinger Campo & Associates	247
5	JMT	237
6	TY Lin International	231
7	Wade Trim	225
8	Planning Design Group	222
9	Cumbey & Fair	221
9	Stantec	221
10	Hardesty & Hanover	216
10	Stanley	216
11	American Consulting	213
12	Nova Engineering	207
13	O.R. Colan Group	195

b) **The board selects the top five firms for award of a push button contract and directs staff to begin contract negotiations. Contract is for a three-year term with two, one-year renewal options, subject to available funding and fiscal year budget approvals. Contracts execution are subject to final review and approval of THEA General Counsel.**

C. 1. Commercial Property Coverage – FY2017 *Vince Cassidy, Chair/ Patrick Maguire, General Counsel (Attachment)*

Purpose: To obtain Commercial Property Coverage for FY2017

Funding: \$ 515,420 / Operating Budget FY2017, approved by the Board April 25, 2016

Action: **Ratification of Commercial Property Coverage for FY2017.**

D. 1. Quit Claim Deed *Vince Cassidy, Chair/ Patrick Maguire, General Counsel (Attachment)*

Purpose: To clear title to property purchased with FDOT funds for the Veterans Expressway Project.

Action: **Authorization for Executive Director to execute quit claim deed for property known commonly as Hillsborough County Folio No. 003018-0000.**

V. General Counsel – *Patrick Maguire, Esq.*

1. Annual Board Officer Elections

- **Chair**
- **Vice-Chair**
- **Secretary**

VI. Chair (*Vincent Cassidy, Chair*)

1. Upcoming Meetings (*Attachment*)

- **Board Meeting – July 25, 1:30 p.m.**

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. ADJOURNMENT