

Tampa-Hillsborough County Expressway Authority
Minutes of June 27th, 2016 Board Meeting
1104 E. Twiggs Street
Tampa, FL 33602

The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on June 27th, 2016, at the Authority's Transportation Management Center, 1104 E. Twiggs Street, Tampa, Florida. The following were present:

BOARD:	Vincent Cassidy, Chair John Garcia, Vice-Chair Secretary Paul Steinman
STAFF:	Joe Waggoner, Lynne Paul, David May, Bob Frey, Rafael Hernandez, Sue Chrzan, Debbie Northington, Sally Fisher, Man Le, Max Artman, Brian Ramirez, Eric Studstrup, Jonathan Fitzer
ACA:	Michael Jarrells, Dennis Jent
BCC ENGINEERING:	Michael English
CARDNO:	Sherri Jent
CARNAHAN-PROCTOR:	Harold Dubon
CITI:	Kevin Dempsey
ETAN:	Tom Shivers, Steve Willard
FIRST SOUTHWEST COMPANY:	Ed Stull
FLORIDIAN PARTNERS:	Sally Dee
HNTB CORPORATION:	James Drapp, Al Stewart
PARSONS BRINCKERHOFF:	Christina Kopp
J.P. MORGAN:	Nathaniel Johnson
PNC:	John Martinez
RS&H, INC.:	Brandi Allegood
STIFEL:	Margaret Lezcano
WELLS FARGO:	Michael Olliff
OTHER:	Todd Josko, Kevin Coughlin

I. CALL TO ORDER, INVOCATION & PLEDGE OF ALLEGIANCE

- Chairman Cassidy called the meeting to order at 1:30 p.m., followed by General Counsel Maguire leading in the Invocation and recitation of the Pledge of Allegiance.
- Commissioner Miller wrote to Vincent Cassidy that he would be out of town and unable to attend the meeting and Mayor Bob Buckhorn had to travel to Indianapolis for the US Conference of Mayors Annual Meeting and was not able to attend the meeting. Both have been read in and excused from today's meeting. Due to being one director insufficient today's meeting will cover matters that do not require a board vote.

II. Staff Reports

A. Operations & Maintenance- Dave May

- There is nothing under construction at this time.
- Update on the Selmon West Extension Project will continue with existing schedule as it is still valid. He stated work is underway with conceptual plans and is essentially at 95% completion and ready to submit to the department for final review.
- The SEIR noise level study is underway. All items essentially complete and getting ready to submit once plans are completed.
- Will have another Design Build forum for the industry by September early October to make industry fully aware of project and what is going to be. At that point more finalized conceptual plans will be available in particular pier locations.
- Went through the procurement process and the selection committee consisted of two FDOT people and Dave May. When another board member is available we will be requesting approval and they will be assisting in developing the RFP package for going out to the street; that will start this summer.
- Rest of the schedule is intact.
- Quite a few public involvement activities. One being a recommendation from the South Tampa Chamber showing support for the project.
- Revised some designs and located all of our toll collection within the right of way The Expressway Authority in conjunction with the department's wishes. Everything consistent with department's requirements.
- Current Economic Study came back positive specific results will be submitted.

B. Financial - Lynne Paul

- Financials through April 30th were presented by Lynne Paul, CFO. Toll revenue continues to exceed the budget by 14%. Expenditures are where they should be and cash and investments are sufficient to cover needs of the authority.
- Traffic/Revenue: Revenue is 17% higher than the previous year and 13% over projected and that is a seasonal projection. Traffic is 14% higher than last year.

C. South Tampa Chamber of Commerce – Kelly Flannery President & CEO

- Kelly spoke on behalf of the chamber to formally announce their support of the Selmon Extension Project following a board vote on June 20th.

D. Communications - Sue Chrzan

- A video has been posted on social media and has received over 4000 views.
- A website will be launched on June 28th.
- Two mailings with survey questions have been sent out to the businesses along Gandy Blvd., inquiring about hours of operation & how they market their business. There are 124 businesses and 11 surveys have been completed. After July 4th there will be a walk of the businesses to obtain completed surveys and more detailed information.
- For the community, articles have been placed in the St. Pete Times, Bay New 9 and CBS as well as receiving support from the South Tampa Chamber of Commerce.
- A Town Hall Meeting is scheduled for August 24th and will provide a general overview of the project and hoping to recruit people who are interested in the project to come on board and view the webinar.
- Postcards are being sent out to the zip codes around the Selmon Project.

III. Executive Reports

A. Upcoming Renewals & Expirations – Patrick Maguire

- Need to bind commercial property casualty insurance. A request for a motion to approve Joe signing the binder subject to ratification at next board meeting was made by John Garcia and seconded by Paul Steinman.
- Quit Claim Deed to be addressed in the next meeting.
- Election of board members also to be addressed in next meeting.

B. Miscellaneous Planning & Design – Bob Frey

- Taking a moment to thank Marty Stone with Egis Corporation. One aspect of Connected Vehicle program is sustainability and how it will be paid for. Mr. Stone and Bob Frey put together a report on how this would be accomplished and presented it to ITS America and it was awarded one of the three best papers of the conference.

There being no further business to come before the board, Chairman Cassidy adjourned the meeting at 1:56 p.m.

MINUTES OF THE June 27th, 2016 AUTHORITY BOARD MEETING

APPROVED: _____

Chair: Vincent Cassidy

ATTEST: _____

Vice-Chair: John Garcia

DATED THIS 11th DAY OF JULY, 2016