

Tampa-Hillsborough County Expressway Authority
Minutes of July 11, 2016 Committee as a Whole Board Meeting
1104 E. Twiggs Street
Tampa, FL 33602

The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on July 11, 2016, at the Authority's Transportation Management Center, 1104 E. Twiggs Street, Tampa, Florida. The following were present:

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| BOARD: | Vincent Cassidy, Chair John Garcia, Vice-Chair Mayor Bob Buckhorn FDOT District Secretary Paul Steinman |
| STAFF: | Joe Waggoner, Patrick Maguire, Lynne Paul, David May, Bob Frey, Rafael Hernandez, Sue Chrzan, Man Le, Shari Callahan, BJ Lamb, Donna Obuchowski |
| ATKINS: | Steve Martin, Randall Mentry, Diane Durfee, Bill Monroe, Ben Molenmer, Marianne Brinson |
| WSP/PARSONS BRINCKERHOFF: | Bob Clifford |
| RS&H, INC: | Rich Tillery, Michael Coleman |
| WELLS FARGO: | Mike Olliff |
| HNTB CORPORATION: | Lisa Pucillo, Al Stewart |
| PLAYBOOK: | Sally Dee |
| GROUND WORKS: | Scott Hankness |
| JMT: | Kim DeBosier |
| RS&H, INC.: | Michael Dixon |
| OTHER: | Joy Christiano, Steven Blount |

I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE

Chairman Vincent Cassidy called the meeting to order at 1:30 p.m., followed by General Counsel Maguire leading in the Invocation and recitation of the Pledge of Allegiance.

Due to a scheduling conflict board members, Mr. Alvarez as well as Commissioner Miller are unable to attend today's meeting.

II. APPROVAL OF MINUTES OF THE MAY 23rd, and JUNE 27th, 2016 BOARD MEETING

Mayor Buckhorn moved for approval of the May 23, 2016 and the June 27, 2016 Board Meeting Minutes, seconded by Mr. Garcia. The motion passed unanimously.

III. INFORMATIONAL / ACTION ITEMS

A. Operations and Maintenance Committee – Vincent Cassidy / Dave May, PE, Staff

1. Construction Engineering & Inspection Letter of Response (LOR)

Mr. May outlined the item for which approval was being brought forward for approval by the Board to provide Construction Engineering & Inspection (CEI) services for the Selmon West Extension project. This will be funded by the Project Capital Budget.

Mayor Buckhorn made the following two-part motion, seconded by Mr. Garcia for the approval of both: the Evaluation Committee's recommendation for ranking of firms as follows: 1) Atkins, 2) WSP Parsons Brinckeroff, 3) Target Engineering; and 4) Jacobs, and the Board selects Atkins and directs staff to begin contract negotiations. If negotiations with Atkins are unsuccessful, staff shall negotiate with the second-ranked firm and third, if necessary. In this case the second ranked firm, even though they were tied, would be Parsons Brinckeroff, and the third-ranked firm was Target due to the scoring details. Contract execution is subject to final review and approval of THEA General Counsel.

The motion passed unanimously.

2. Right of Way Use Permit for Channelside Area Utility Work

Mr. May reported Strategic Planning Partners (SPP) is planning to start their roadwork beginning with the utility work in the Channelside area. This work will necessitate the need to use some of THEA's Right of Way for a TECO duct bank and for a drainage structure that will be relocated as part of their overall plan. The final approved agreement with the City of Tampa or with SPP has not yet been received. In an effort to expedite processing, authorization from the Board is requested to review and approve Right of Way Use permits for their activities as long as their MOT plan does not jeopardize the final agreement with the City of Tampa or SPP. The approval of this will not impact the agreement with the City of Tampa or SPP, request for future work within the Right of Way will be addressed separately and individually and taken to the Board for approval if agreements have not been finalized. No work within the Right of Way that may jeopardize and/or impact the agreement will be recommended for approval.

Chairman Cassidy requested confirmation that there would be no traffic interruption from Meridian.

Mr. May confirmed no traffic would be impacted on Meridian by this work. This work is at the corner of Jefferson and Cumberland as well as Morgan and Cumberland. Traffic flow patterns will eventually be affected by the overall MOT plan which is limited to streets that are not within our jurisdiction. This plan is still being evaluated moving forward and any possible traffic impact will come in subsequent discussion.

Mayor Buckhorn made the following motion, seconded by Board Member Secretary Steinman for the approval of Right of Way Use permit for Channelside area utility work within THEA Right of Way associated with the SPP development prior to the interlocal agreement with the City of Tampa and SPP approval.

The motion passed unanimously.

The motion passed unanimously.

C. General Counsel – Patrick Maguire

1. Commercial Property Coverage – FY2017

Mr. Maguire reported quorum was not met at the June 27th, 2016 meeting necessitating an emergency approval of the binding of insurance.

Mayor Buckhorn made a motion and seconded by Mr. Garcia for ratification of the last Board Action to bind commercial property casualty insurance for fiscal year 2017.

The motion passed unanimously.

2. Quit Claim Deed

Mr. Maguire reported this item is to clear title to the property originally purchased through THEA during the Veteran's Expressway development. The FDOT has decided to surplus this particularly piece of property.

Chairman Cassidy requested clarification regarding agency's role.

Mr. Maguire provided clarification stating THEA took title in the agency's name for the use and benefit of the FDOT. In order to clear title a quit claim deed would need to be executed.

Mayor Buckhorn made a motion, seconded by Mr. Garcia to authorize the Executive Director to execute a quit claim deed for the surplus property as determined by the FDOT.

The motion passed unanimously.

3. Annual Board Officer Elections

Postponed Officer Elections until future time when attendance of additional directors is available. Further action will be taken at the July 25, 2016 meeting.

V. EXECUTIVE REPORTS

A. Executive Director (Joe Waggoner)

Mr. Waggoner reported attending a golf charity event for the Hillsborough County Sheriff's Deputies raising funds to provide a monument to Deputy Kotfila in a new dog park to be named in his honor. The Hillsborough County Sheriff Deputies expressed their appreciation to the Board. The plan is to have a design-build contract be submitted to the Board in September for award with the goal to have an opening in January 2017. This project will be

done in close partnership with the City of Tampa whereby THEA will build and the City of Tampa will maintain it.

B. Chair (*Vincent Cassidy, Vice-Chair*)

1. Upcoming Meetings

- **Board Meeting – July 25, 1:30 p.m.**

There being no further business to come before the Board, Chairman Cassidy adjourned the meeting at 2:10 p.m.

MINUTES OF THE JULY 11, 2016 AUTHORITY BOARD MEETING

APPROVED:


Chair: Vincent Cassidy

ATTEST:


Secretary: Daniel Alvarez

DATED THIS 25 DAY OF July, 2016