

**TAMPA-HILLSBOROUGH COUNTY  
EXPRESSWAY AUTHORITY**

**Letter of Clarification No. 1**

**FOR**

**LETTER OF RESPONSE (LOR)**

**CEI SERVICES FOR SOUTH SELMON  
EXPRESSWAY IMPROVEMENT  
PROJECT**

**LOR No. O-01118**

**Letter of Clarification No. 1 ~ LOR No. O-01118**

**Date of Letter of Clarification: October 24 , 2018**

To all prospective respondents:

The following responds to questions received on the solicitation reference above:

Question 1:	In 2.26 Restriction on Consultants Eligibility to Compete for this Project: Is there a list of firms restricted from doing work on the project?
Response 1:	<b>HNTB, Omni &amp; Tierra.</b>
Question 2:	Is there a DBE percentage requirement for this project?
Response 2:	<b>THEA does not have a DBE percentage required. However, THEA does have a SBE policy which encourages the usage of SBE/DBE when possible. THEA has exceed 15% SBE participation on its program for the last several years.</b>
Question 3:	In Section 2.4 Project Manager: Please clarify the statement “directing Contractors work forces.”
Response 3:	<b>Directing “work forces” refers to directing Contractor’s staff and subconsultants.</b>
Question 4:	Section 2.1 Response Package lists page requirements for 1. Letter of Response (5 pages) and 7. Forms (forms 1-11). What are the page limits for items/tabs 2, 3, 4, 5, and 6?
Response 4:	<b>All the tab items (2 – 6) should be within the 5 page limit unless otherwise stated.</b>
Question 5:	Section 2.1 Response Package: In the Content paragraph, the RFP notes that “Respondent’s Response Package be organized, tabbed and submitted...” Are tabs excluded from a page count?
Response 5:	<b>Yes</b>

Question 6:	THEA has the requirement to provide a Resident Compliance Specialist on page 85 of 98 but in the mandatory meeting, Jim Drapp stated that there are no federal funds. Can you clarify the need for the RCS?
Response 6:	<b>There are no federal funds on the project. Firms should propose the staff they believe are necessary to adequately staff the project.</b>
Question 7:	On page 85 is the requirement for panoramic digital photos which are also called visual as-builts. The only FDOT-approved vendor handling this scope is John Battle with Visual As-builts. He decided that he is no longer doing this type of work on any future projects that require FDOT qualifications. Based on this, FDOT has recently taken this scope requirement out for CEI's in District 7. On recent project wins, FDOT D7 has asked that the CEI instead utilize a "Go Pro" camera and ride the project monthly. Would THEA consider this scope change?
Response 7:	<b>THEA will consider the Contractor's use of a "Go Pro" or similar camera to obtain the digital photographs as meeting the requirements of the Scope of Services Section 9.5 (16) and (17), with the project ridden bi-weekly.</b>
Question 8:	Would you please provide the attachments and reference documents that were sent to contractors via Addendum 1 of the contractor's RFP (LOI O-00518)? We are also looking for any concept plans, if available.
Response 8:	There are no concepts plans available. However, documents for LOI O-00518 are available on Demandstar. If there are issues with accessing documents on Demandstar, please contact <a href="mailto:Man.Le@tampa-xway.com">Man.Le@tampa-xway.com</a>
Question 9:	On Page 77 of 98, near the bottom it states that the "consultant will also be required to provide Public Information staff and support for the duration of the project." On page 85 of 98, it states on item #13 that the Authority will provide PIO. Please clarify.
Response 9:	<b>THEA will provide PIO, CEI will support THEA as required to attend meetings, provide information, etc.</b>

**Respondents MUST** acknowledge receipt of this Letter of Clarification by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/Addendum form with Respondent's proposal.

All other items, conditions, and specifications in the LOR document not specifically changed by the Addendum or Letter of Clarification remain unchanged.

Please send all questions to THEA's Procurement Manager, Man Le, via email at [Man.Le@tampa-xway.com](mailto:Man.Le@tampa-xway.com).

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM and/or LETTER OF CLARIFICATION**

Were Addenda issued on this Solicitation?

Yes

No

Were Letter of Clarification issued on this Solicitation?

Yes

No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to 7this solicitation by listing the Addenda by number, date and signing the form:

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

**RESPONDENT:**

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name of Signer

\_\_\_\_\_  
Title of Signer

\_\_\_\_\_  
Date Signed

**[END OF ACKNOWLEDGMENT OF RECEIPT FORM]**