

**TAMPA-HILLSBOROUGH COUNTY  
EXPRESSWAY AUTHORITY**

**Letter of Clarification No. 1**

**FOR**

**EXPANDED LETTER OF INTEREST**

**MISC. DESIGN & CEI**

**ELOI O-00619**

**Letter of Clarification No. 1 ~ ELOI No. O-00619**

**Date of Letter of Clarification: April 30, 2019**

To all prospective respondents:

The following responds to questions received on the solicitation reference above:

Question 1:	Are there specific pre-qualification certifications or approvals provided by THEA to provide these services? If so, can you please provide information on those certifications/approvals?
Response 1:	<b>No. We are looking for firms that have proven experience in the stated specialized services.</b>
Question 2:	Do subconsultants need to complete Exhibits A – B ?
Response 2:	<b>No.</b>
Question 3:	Do you intend for us to submit our FDOT pre-qualification letters with the submittal, or do we need to simply confirm we meet these requirements?
Response 3:	<b>Yes, submit letter.</b>
Question 4:	Can you provide the names of Evaluation Committee members for the below opportunities?
Response 4:	<ul style="list-style-type: none"><li>• <b>TRC Members:</b><ul style="list-style-type: none"><li>• <b>Dave May, PE – THEA</b></li><li>• <b>Bob Frey, AICP – THEA</b></li><li>• <b>Christina Kopp, AICP – THEA</b></li></ul></li></ul>
Question 5:	Who currently holds this contract?

Response 5:	<b>The services for Design &amp; CEI is a new service for THEA.</b> <b>However, previously the contract for “Miscellaneous Planning &amp; Design Services” were awarded to the following firm: JMT; KCA; RS&amp;H; RKK; and WSP.</b>
Question 6:	Does THEA have a listing of potential assignments/tasks that could come out under this contract?
Response 6:	<b>No</b>
Question 7:	Are there individual limits on task work orders given out under this contract?
Response 7:	<b>Task order up to \$200,000. Design or CEI of projects with construction value of less than \$2,000,000.</b>
Question 8:	How long is this contract?
Response 8:	<b>Three year term.</b>
Question 9:	Under the minor work group, 10.2 is listed. Is that supposed to be 10.3? Should the work groups for 10 be: 10.1, 10.3, and 10.4?
Response 9:	<b>Yes. The correct work group numbers are below:</b> <b>10.3 Construction Materials Inspection</b> <b>10.4 Minor Bridge &amp; Miscellaneous Structures CEI</b>
Question 10:	In the Instructions to Firms section, you indicate the mailing label should include “ELOI P-00619 for Misc. Design & CEI” however, the footer of the RFP indicates “ELOI O-00619.” Can you please clarify which is the correct ELOI number?
Response 10:	<b>The correct ELOI number is “ELOI O-00619.”</b>

Question 11:	Does this contract have a DBE/SBE requirement?
Response 11:	<b>No, but THEA encourage the utilization of SBE in all our procurement.</b>

**Respondents MUST** acknowledge receipt of this Letter of Clarification by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/Addendum form with Respondent's proposal.

All other items, conditions, and specifications in the procurement document not specifically changed by the Addendum remain unchanged.

Please send all questions to THEA's Procurement Manager, Man Le, via email at [Man.Le@tampa-xway.com](mailto:Man.Le@tampa-xway.com).

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM and/or LETTER OF CLARIFICATION**

Were Addenda issued on this Solicitation?

Yes

No

Were Letter of Clarification issued on this Solicitation?

Yes

No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to this solicitation by listing the Addenda by number, date and signing the form:

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

**BIDDER:**

By: \_\_\_\_\_

Authorized Signature

\_\_\_\_\_  
Printed Name of Signer

\_\_\_\_\_  
Title of Signer

\_\_\_\_\_  
Date Signed

**[END OF ACKNOWLEDGMENT OF RECEIPT FORM]**