

Tampa-Hillsborough County Expressway Authority
Minutes of January 27, 2020 Board Meeting
1104 E. Twiggs Street
Tampa, FL 33602

The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on January 27, 2020, at the Authority's Transportation Management Center, 1104 E. Twiggs Street, Tampa, Florida. The following were present:

BOARD:	Vincent Cassidy, Chairman Bennett Barrow, Vice Chairman Danny Alvarez, Secretary Mayor Jane Castor, City of Tampa, Member Commissioner Lesley Miller, Member FDOT D-7 Secretary David Gwynn, Member
STAFF:	Joe Waggoner, Amy Lettelleir, Robert Frey, David May, Sue Chrzan, Rafael Hernandez, Debbie Northington, Man Le, Max Artman, Carl Shack, Brian Ramirez, Lisa Pessina, Julie Aure, Shari Callahan, Diane Stull, Judith Villegas
ATKINS:	Robert Gates, Tom Delaney
CITY OF TAMPA:	Ian Whitmer
HDR:	Stephanie McQueen
HNTB-GEC:	Jim Drapp, Al Stewart
INFOTECT:	Karen Herisse
J P MORGAN:	Nathaniel Johnson
KCI TECHNOLOGIES:	Thomas Capell
KIMLEY-HORN:	Michael Garau
MCS:	Vincent Lendoiro, Andrew Otero
PFM:	Brend Wilder
PLAYBOOK PR:	Sally Dee
WELLS FARGO:	John Generalli

I. CALL TO ORDER, INVOCATION and PLEDGE OF ALLEGIANCE

Chairman Vincent Cassidy called the meeting to order at 1:31 p.m., followed by Commissioner Lesley Miller leading in the Invocation and recitation of the Pledge of Allegiance.

II. PUBLIC INPUT PRESENTATIONS

There were no public presentations.

Before the Consent Agenda items, Chairman Cassidy complimented the City of Tampa for the quick and well done clean up after the Gasparilla Festivities on Saturday, January 25, 2020. Mayor Jane Castor also had high praise for the Solid Waste and other public service departments who cleaned up so

quickly. The Mayor said that the Gasparilla Parade is the closest to a disaster the city has, and it is cleaned up in a matter of hours.

III. CONSENT AGENDA

- A. Approval of the Minutes of the December 16, 2019 Board Meeting**
- B. Board Member Travel – Vincent Cassidy/TEAMFL 2020 Annual Meeting-\$427.98**
- C. Task Order-Miscellaneous Planning & Traffic Services – HDR \$150,000**
(CPMP: HI-0161-C-04 & HI-0072-P-22)

The Chairman called for a motion to discuss, which was made by Mr. Alvarez and seconded by Mr. Barrow. There was no discussion; the vote was called and the motion to approve all items of the Consent Agenda carried.

IV. DISCUSSION/ACTION ITEMS

Project Development & Environmental (PD&E) Study Contract Approval-East Selmon Expressway – Bob Frey, Staff

Mr. Frey said the purpose of this item was to enter into a contract with Kimley-Horn, chosen through an RFP. Kimley Horn will conduct PD&E services for the East Selmon Project. The project will include a State Environmental Impact Report (SIER) level PD&E as well as Light Detection and Ranging base services. A contract has been negotiated and the funding was not to exceed \$5,530,462 for the Selmon East.

The action for the Board was to direct the staff to execute a contract for the PD&E East Selmon Expressway Project in an amount not to exceed the approved Capital Budget amount of \$5,530,462. The contract execution would be subject to final review and approval by the THEA General Counsel.

The Chairman called for a motion to discuss. Mr. Alvarez moved, and Commissioner Miller seconded the motion. With no further discussion, the vote was taken, and the motion carried.

Construction Manager and Project Coordination Services – David May, Staff

Mr. May explained this item was to provide construction management and project coordination services during the pre-construction and construction phases for THEA's Traffic Management Center (TMC). The funding of \$225,000 would be from the Capital Budget.

The request was two-part. First was to approve the selection as determined by the Evaluation Selection Committee. Four proposals were received with KCI Technologies, Inc being the highest scoring followed by Invision Advisors. The second part would be to authorize and direct the staff to negotiate and execute a contract with the highest ranked firm, KCI Technologies, and if negotiations are unsuccessful, staff shall negotiate with the next highest firm. The contract is subject to review by THEA's General Counsel. Mr. May said the initial value was to assist with the review of plans and coordinate construction procurement, after

which the final project cost will be requested. The estimated cost for the construction manager's efforts will be \$225,000.

The Chairman asked for a motion to discuss. Mr. Alvarez so moved, and Commissioner Miller seconded the motion.

The Chairman stated that initially he was opposed to this project when he was approached about two years ago. He noted that he was happy the project was further reviewed, and the expenses got tighter.

With no further discussion, a vote was taken, and the motion carried.

Air Conditioning Upgrades for the Traffic Management Center (TMC) – David May, Staff

Mr. May stated the purpose for this item was to provide design and construction plans and documents to replace the existing air conditioning units for the TMC. The existing units are failing, and parts are no longer available. The replacement was not included as part of the TMC renovation plan; however, it is beneficial for the replacement of the variable air valves and duct work to be done in conjunction with the renovations. Mr. May said the request provides for the design of construction plans incorporated into the TMC renovation plans to be consistent. A future request will be made for the cost of the equipment and installation of the replacement units and controls. This item will be funded through the Capital Budget in the amount of \$65,500.

Mr. May requested that the Board authorize the Executive Director to sign a change order with Wannemacher Jensen Architects (WJA) for \$65,500 to provide construction drawings and specifications for the air conditioning replacements for the TMC subject to THEA's General Counsel review and approval.

The Chairman asked for a motion to discuss and Mr. Barrow so moved, and Commissioner Miller seconded the motion.

Commissioner Milled asked if the amount was for the modification of the construction plans as well as work regarding the renovation. Mr. May stated the \$65,500 was not for equipment but was to modify the construction plans to be consistent with the renovations. The air conditioners were not included due to the initial cost but programmed for the following year. Commissioner Miller asked about the cost of replacement, which was \$185,000 to \$245,000, depending on what would be replaced. WJA would evaluate the server rooms because the two units run constantly and produce dust which damages the servers. The cost was mentioned by other Board Members. Mr. Waggoner said in the last 12 years, the air conditioning has not work properly and is getting worse. Many parts were replaced more than once, and workers were repairing equipment as recently as earlier in the day. Commissioner Miller asked about the duct work to which Mr. May said that the duct work would be consistent with the changes, only to be replaced if walls were knocked down. Mr. May further stated the air conditioning changes would be consistent with the TMC renovation to meet the needs of the new floor designs. The Chairman asked for a confirmation from Mr. Waggoner that THEA would be in the current building

for at least five years. Mr. Waggoner stated there was no relocation planned and the offices would stay in place for at least five more years.

With no further discussion, the vote was taken, and the motion carried.

Construction for 22nd and 50th Street Ramps – David May, Staff

Mr. May continued with the Construction to replace the existing asphalt ramp surfaces for the 22nd off and 50th Street on ramps with concrete. Also included is the replacement of certain failing asphalt in the gantry area. This work necessitates replacing the loops in the gantry area so the toll entity staff can gain accurate information. The cost is \$2,396,060 from the Capital Budget.

The bid process yielded two companies, Ajax Paving and Gosalia Concrete Constructors (Gosalia). The Board is requested to approve the selection of Gosalia and authorize and direct the staff to negotiate and execute a contract with Gosalia in the amount of \$2,396,060 for the reconstruction and resurfacing services. Contract execution is subject to the final review and approval of THEA's General Counsel. The Board is also requested to authorize the Executive Director to sign purchase orders with TransCore for \$75,946 to replace the loops on the 22nd street off ramp, 50th Street east bound off and west bound on ramps and the east line gantries.

The Chairman called for a motion to discuss. Commissioner Miller moved and Mr. Barrow seconded the motion.

The Chairman asked for a definition of loops. Mr. May said loops were necessary to detect vehicles which come through the toll areas and that information is part of the toll collection system. When the asphalt is milled, the loops are obliterated and have to be replaced for the toll collection system. Mr. Barrow asked about the replacement cycle for the asphalt paving. Mr. May answered typically 12 years but there have been many heavy trucks, which upon braking, have pushed the asphalt forward. In some areas over 12" shoves of asphalt are pushed when trucks brake quickly, creating a safety hazard. Those spots collect water and cars can hydroplane. There is damage on all the asphalt ramps and the only way to fix the ramps is with concrete, which will not have that same effect. The construction and design will be the same as FDOT used for the intersection of Adamo and 50th as the traffic flow is the same. Mr. Waggoner stated this was to replace the asphalt with concrete to stop the pushing with asphalt. When asked about the time, Mr. May said the concrete would be a 30-40-year life, but he did not know when this particular asphalt section was done, although it had been repaired twice in the last two years. Next year would be the Bay to Bay and Euclid exit but it was not as bad, as that intersection does not have the truck traffic, so it would be an asphalt repair and not a resurface.

With no further questions or discussion, the vote was taken, and the motion carried.

Construction, Engineering and Inspection (CEI) Services for the Construction of the Aesthetic Lighting on the Selmon Expressway Reversible Express Lanes (REL) – David May, Staff

The next item Mr. May presented was to provide CEI services for the construction of the aesthetic lighting for the Selmon Expressway REL. The funding would be \$375,000 from the Capital Budget.

Mr. May requested the Board approve the selection of the recommendations and ranking per the Evaluation Selection Committee. Five firms submitted with Atkins North America being the top ranked firm with a score of 94. The Board was also requested to authorize and direct the staff to negotiate and execute a contract with the top ranked firm. If negotiations are not successful, the staff shall negotiate with the next highest ranked firm. The contract execution is subject to final review and approval by THEA's General Counsel.

The Chairman called for a motion to discuss. Mr. Alvarez so moved, and Mr. Barrow seconded.

The Chairman clarified that the amount was for services and not the actual cost of the equipment for the project. Mr. May stated this was to make sure the fiber installation and unit installations were done properly, according to specs and not interfering with traffic control.

With no further discussion, the vote was taken, and the motion carried.

Selmon West Extension (SWE) Project: Tolling Systems for Three (3) New Locations/Step 2 of 2 – Rafael Hernandez, Staff

Mr. Hernandez presented the SWE project of the Tolling Systems for the three new locations. For background purposes, Mr. Hernandez stated Step 1 was originally presented to and approved by the Board in June 2019. The first step and the \$1.6 million supported what was needed by the Contractors to design, test and install the system at each site. The funding of this step is \$424,346 from the Capital Budget. Mr. Hernandez stated that further background materials could be found with the packet and this would be used to purchase production equipment and spare parts. The production is on schedule and there are meetings with Mr. May each week on the progress.

Mr. Hernandez requested the Board to approve the action as stated in the agenda item as follows: "To authorize THEA staff to negotiate and execute needed purchase orders with vendors to procure toll production equipment and spare parts for the new toll locations as part of the planned SWE's project, subject to final review and approval of THEA's General Counsel, with an amount not to exceed \$424,346."

The Chairman called for a motion. Commissioner Miller made the motion and Mayor Castor seconded. With no discussion, the vote was taken, and the motion carried.

Toll Discount Program - Rafael Hernandez, Staff

This project is to develop a pilot toll discount program to encourage longer trips by frequent users of the Selmon Expressway. The pilot program will be offered to MacDill Air Force Base employees. Toll discounts will be based on trip length and frequency. Customers making 40 full length trips on the Selmon over a 30-day period, could achieve a 15%-40% toll discount. The pilot would go-live in July 2020.

Funding would be \$289,212 from the Capital Budget. The project would entail input from TransCore and Infotect to modify back office operations and develop new software; Atkins for project management support; and Floridian Partners for customer outreach.

Mr. Hernandez stated more details were in the packet and requested the Board to authorize THEA staff per the action described in the agenda as follow: "To issue task orders with THEA's existing vendors for the amounts not to exceed \$289,212 for the design, development implementation, testing and customer-service outreach proposed for the Pilot Toll Discount Program for MacDill Air Force Base Employees." The Chairman then asked for a quick clarification on the amount of \$289,212.

The Chairman called for a motion to discuss. Mr. Alvarez made the motion and Mr. Barrow seconded.

The Chairman stated that he was reminded of what the Mayor said when taking office about changes taking years. This program was the first thing the Chairman asked for and was grateful to THEA for putting the program together. Although there is still much work to be done, hopefully it will help stop the traffic from getting off at Bayshore and using the Bayshore gate to MacDill and use the Dale Mabry entrance instead. The Mayor asked if the cost was to implement the entire project. Mr. Waggoner stated this cost was merely to develop the project. Workshops held previously indicated that it would be \$1.5-2 million to implement. The Chairman continued by saying there have been talks in Washington to get money for improvements for MacDill's entrance. Mr. Waggoner also said the offer had been made to MacDill previously, but nothing transpired. MacDill must be an active partner, to which Mayor indicated that the current command at MacDill was interested in the program. Mr. Waggoner said this program was funded by THEA and there would be some basic business rules, which would be shared with the Board later. The Chairman said the pilot program was a good thing for those who serve and was glad that the pilot was progressing. Mr. Barrow stated that Mr. Hernandez had put together a matrix which further explained the discounts. Mr. Waggoner stated that the 40 trips in the 30-day period on the Selmon from Brandon to MacDill and back would result in a 40% discount. Travel from the 50th Street entrance to MacDill and back would be a 15% for the same time period. Mr. Waggoner said there were many more details but would be more appropriate to a workshop.

With no further discussion, a vote was taken, and the motion passed. The Mayor thanked everyone for the support.

V. STAFF REPORTS

A. Operations & Maintenance - *(Dave May, P.E.)*

Mr. May wanted to bring everyone up to date on the progress of the Selmon West Extension. The first slide showed the interchange and the work which was almost complete on the first ramp. The next slide showed the steelwork and most of the ponds around the ramps were sodded, except those still under construction. The next slide showed the ramp from the new viaduct which will go into the expressway. Another slide showed the steel structure with the cross bracing. The bridge over Gandy Boulevard has been replaced and there was much preparation for pouring the concrete for the roadway slabs. Another slide showed installed piers which were near the Manhattan intersection. The viaduct near Westshore is under construction and the fins were visible. The construction gantry had been moved to the next location. The final slide in Mr. May's presentation showed the casting yard. The Chairman asked if everyone had taken a tour and stated that should be done.

B. Communications *(Sue Chrzan)*

Ms. Chrzan stated that if any of the Board Members wanted a tour, to please let her know and that on the website was a time-lapse video showing the progress of the extension. Each Board Member received a print-out of the top stories for 2019. Ms. Chrzan stated that the presentation would show the 2019 social media trends. First off, was THEA Facebook which showed the top three posts and audience engagement in views, clicks and likes were all increased over 2018. Ms. Chrzan asked if anyone had any older photos of Meridian St. and if so, to please send them. The Shop Gandy Facebook pages showed the top post to be for a new restaurant, Mr. and Mrs. Crab. There was also an increase of views, clicks and likes for 2019 over 2018. The Facebook page for the CV Pilot alone got international and national attention. The page also showed increases in views, clicks and likes. The top Twitter posts included the Selmon Greenway with the Lee Roy Selmon statue unveiling, the Hillsborough River turning green for St. Patrick's Day and the cleaning of the Kotfila Memorial Dog Park. The top 3 Instagram posts were the St. Patrick's Day celebration, the Kotfila Memorial Dog Park and the Selmon Expressway. Instagram views and loves did increase in 2019. Ms. Chrzan also shared that the top Tweets were Selmon Statue Unveiling Event photos, the Hillsborough River dye for St. Patrick's Day, the sneak peak at the Selmon Statue Unveiling and the deep cleaning of the Kotfila Dog Park. The Dog Park closure had a lot of responses, including negative comments, but the park is cleaner now and the cleaning will be a yearly event.

C. Toll Operations *(Rafael Hernandez)*

Mr. Hernandez explained that SunPass and Toll-by-Plate accounts were up for November 2019 over November 2018. In November of 2018, THEA was still holding some accounts for processing from the CCSS "go-live." The transaction count was a negative 2.4%. After analysis, it was determined there was an extra weekday in November 2018 and more events were held at Amalie Arena. The Average Daily Traffic counts, using Tuesday, Wednesday and Thursday to stay consistent with FDOT, for November 2019 also showed a decrease

over 2018 for both east and west segments. Decreases were more on the east group than the west group.

D. Financial / Traffic & Revenue (*Amy Lettelleir*)

Ms. Lettelleir shared the General and Administrative Expenditures through November 2019 were approximately 92% of the budget. Operations & Maintenance is exactly on budget. The cash and investments were \$350 million, and the actual debt service coverage ratio is 2.2x actual. Toll revenue for the first five months of FY 2020 is \$39 million. As the invoicing of the Toll-by-Plate transactions returned from CCSS is cycling through with collections revenue is up substantially. THEA continues to collect of \$800,000 per month from Toll-by-Plate collection invoicing-tolls and fees together. Finally, Ms. Lettelleir presented the good news that THEA, from June 2018 through April 2019, had \$8.7 million in uncollected Toll-by-Plate revenue. Through the collections company, THEA has collected \$3.3 million.

VI. EXECUTIVE REPORTS

A. Executive Director (*Joe Waggoner*)

Mr. Waggoner presented the contract renewal and expiration report. The contracts presented were the public relations contract and would go out for bid in the spring.

B. General Counsel (*Amy Lettelleir, Esq.*)

There was no report.

C. Chairman (*Vincent Cassidy*)

The Chairman stated that upcoming meetings were in the folder and everyone would be notified if the February Committee meeting would be cancelled. The Chairman did ask about any legislative news. Mr. Waggoner stated there were several bills before the Florida Legislature, and he would be briefing each Board Member as needed. The Chairman did ask Mr. Waggoner is there was anything new regarding MDX and the answer was nothing currently.

VII. ADJOURNMENT

With no further business to come before the Board, Chairman Cassidy adjourned the meeting at 2:08 p.m.

APPROVED: 
Chairman: Vincent J. Cassidy

ATTEST: _____

DATED THIS 27th DAY of JANUARY 2020

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Vice Chairman

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