

**TAMPA-HILLSBOROUGH COUNTY
EXPRESSWAY AUTHORITY**

Letter of Clarification No. 2

FOR

Request for Proposals

General Engineering Consultant Services

RFP O-00121

Letter of Clarification No. 2 ~ RFO No. O-00121

Date of Letter of Clarification: **April 1, 2021**

The following responds to questions received on the solicitation reference above:

Question 1:	If a company offering only structural engineering consulting services is appropriate for this RFP?
Response 1:	THEA is looking for firms who can provide a wide range of support. Please see the RFQ for the details on what the FDOT Prequalifications required.
Question 2:	During the Industry Forum Presentation (slide 9) it was discussed 2 contracts would be awarded. One overall GEC and the # 2 ranked firm would get a Continuing Services Contract. There is no mention of this continuing services contract on the RFP issued on 03/26. Please clarify if this would still be the intent?
Response 2:	The RFP is for our General Engineering Consultant. We will ask for board approval of our ranking, approval to negotiate the GEC contract with the top ranked firm and a push button contract for services on as needed basis with the second ranked firm.
Question 3:	Please confirm the Qualifications and Experience of Key personnel evaluation criteria will be satisfied by answering Item 4.1 and 4.2 of the Form 5 - Questionnaire. We wanted to confirm staff resumes are not required with the response.
Response 3:	Staff resumes are required for Key Personnel. An addendum will be sent to clarify.
Question 4:	Could you please confirm you do not need to cover the FDOT Category of work 14.0 Architecture?
Response 4:	Confirmed.

Question 5:	Could you please clarify if this is an electronic submittal or if you desire we submit a physical proposal. Item 1.4 Schedule of Events indicates a physical address to deliver the LOI and required forms; Section B, item 2.1 indicates letters of interest must be submitted via email to Man.Le@tampa-xway.com and on page 26 Step 2. Forms it is indicated “forms are required to be completed, signed, notarized when indicated and included in Respondents’ Response Package. One (1) original plus four (4) copies of your response as well as one (1) digital storage media (i.e. CD, DVD or USB Drive)”.
Response 5:	Please comply with “One (1) original plus four (4) copies of your response as well as one (1) digital storage media (i.e. CD, DVD or USB Drive)”.

Respondents MUST acknowledge receipt of this Letter of Clarification by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/ Addendum form **with the Respondent’s proposal**.

All other items, conditions, and specifications in the procurement document not specifically changed by the Addendum remain unchanged.

Please send all questions to THEA’s Procurement Manager, Man Le, via email at Man.Le@tampa-xway.com.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM and/or LETTER OF CLARIFICATION

Were Addenda issued on this Solicitation?

Yes

No

Were Letter of Clarification issued on this Solicitation?

Yes

No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to this solicitation by listing the Addenda by number, date and signing the form:

Addendum _____ Date: _____

Addendum _____ Date: _____

Letter of Clarification _____ Date: _____

Letter of Clarification _____ Date: _____

RESPONDENT:

By: _____

Authorized Signature

Printed Name of Signer

Title of Signer

Date Signed

[END OF ACKNOWLEDGMENT OF RECEIPT FORM]