

Tampa-Hillsborough County Expressway Authority
Minutes of December 3, 2021, Executive Recruitment Committee
THEA Headquarters
1104 E. Twiggs Street, 33601

The Tampa-Hillsborough County Expressway Authority Executive Search Committee met in a public meeting December 3, 2021, at 3:30 p.m. to discuss and rank candidates for the Executive Director position. The following were present:

BOARD:

Vince Cassidy, Chairman
Bennett Barrow, Vice Chairman
Daniel Alvarez, Secretary
John Weatherford, Member
FDOT D-7 Secretary David Gwynn

STAFF:

Amy Lettelleir	Judith Villegas
Sue Chrzan	Shari Callahan
Jeff Seward	Elizabeth Dittman
Charlene Ponce	Brian Ramirez
Joe Waggoner	
Brian Pickard	
Chaketa Mister	

OTHERS:

Stephen Reich, TPC, LLC

I. CALL TO ORDER

The Chairman called the meeting to order at 3:31 pm.

Chairman Cassidy Announced the candidates in order of Committee rankings:

- Mr. Slater
- Mr. Memory
- Mr. Thorpe

Mr. Alvarez moved to send the rankings to the full Board, seconded by Mr. Barrow.

Chairman Cassidy asked for discussion. Hearing none, he called for a vote.

The motion carried unanimously.

The Chairman then discussed a motion to recommend to the Board that the position be offered to Mr. Slater, with the caveat that if negotiations are unsuccessful the position will be offered to Mr. Memory.

Mr. Barrow so moved seconded by Mr. Gwynn.

There was a brief discussion about the motion and whether the committee was in agreement about limiting it to the top two candidates. It was the consensus of the committee to keep its recommendation to the board as stated in the motion.

The Chairman called for a vote. **The motion to carried unanimously.**

Mr. Alvarez asked about timing and whether the board could give the Chairman authority to negotiate and sign a contract.

The Chairman noted that the recommendations will go to the Board on December 13, and once approved, negotiations will begin.

Mr. Alvarez clarified his question about timing and whether the Board would have to wait until the January Board meeting to get a negotiated contract approved.

Ms. Lettelleir confirmed that on December 13, the Board will be presented with the Committee's recommendations and at the January meeting the Board will be presented with a negotiated contract for consideration.

Secretary Gwynn asked about the possibility of the Board giving the Chairman the authority to negotiate and sign a contract to avoid having to go back to the Board, thereby delaying the process.

Ms. Lettelleir pointed out that between today and the meeting on December 13, there would be no negotiating whatsoever. The full Board will make the decision on what negotiating parameters to set for the Chairman during its December 13 meeting.

There was a brief discussion about timing and potentially holding a special meeting if necessary. Ms. Lettelleir noted that the full Board could give the Chairman the power to also execute the contract.


The consensus among committee members was to have a discussion with the full board to set parameters for the Chairman to negotiate and execute a contract.

With no further discussion, the Chairman thanked everyone for their time and asked for a motion to adjourn.

Mr. Alvarez moved to adjourn, seconded by Mr. Barrow. The motion carried unanimously.

The meeting adjourned at 3:42.

Tampa-Hillsborough County Expressway Authority
Minutes of December 3, 2021
Page 3 of 3

APPROVED: 
Vice-Chair: Bennett Barrow

ATTEST: 
Executive Director: Joe Waggoner

DATED THIS 31st DAY OF January 2022

