

Tampa-Hillsborough County Expressway Authority  
Minutes of the April 25, 2022, Board Meeting  
1104 E. Twiggs Street  
Tampa, FL 33602

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The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on April 25, 2022, at THEA Headquarters, 1104 E. Twiggs Street in Tampa Florida. The following were present:

**BOARD:**

Vincent Cassidy, Chairman  
Bennett Barrow, Vice Chairman  
Secretary David Gwynn, Member

John Weatherford, Member  
Commissioner Ken Hagan

**STAFF:**

Greg Slater  
Amy Lettelleir  
Bob Frey  
Brian Pickard  
Jeff Seward  
Charlene Ponce  
Julie Aure  
Felipe Velasco

Shari Callahan  
Krystina Steffen  
Debbie Northington  
Anna Quinones  
Shannon Bush  
Max Artman  
Brian Ramirez  
Judith Villegas

**OTHERS:**

Joseph Stanton, NMRS  
Matthew Sansbury, RBC  
Sean Moore, Jacobs  
Rick Patterson, Raymond James  
Jim Drapp, HNTB

Brent Wilder, PFM  
Sally Dee, Playbook  
Tom Delaney, Atkins  
John Generalli, Wells Fargo  
Stefanie McQueen, HDR

**I. Call to Order and Pledge of Allegiance**

Chairman Cassidy called the meeting to order at 1:30 pm, followed by the Pledge of Allegiance.

**II. Public Input/ Public Presentations**

There were no public presentations.

**III. Consent Agenda**

The Chairman Continued with the Consent Agenda and approvals.

**A. Approval of the Minutes from the March 14, 2022, Board Workshop  
and the March 28, 2022, Board of Directors Meeting**

**B. Proposed 2023 Board Meeting Schedule**

**C. Task – BCC Engineering, LLC - Proposal for 123BIM Visualization Services for 3-D modeling services - \$67,267**

**D. Task Order to Ferrovial to complete THEA Whiting Street drainage area cleanup to remove concrete and other debris - \$15,137.10.**

**E. Task Order to Ferrovial to complete Toll Camera Cleaning MOT - \$23,980 to provide MOT for Transcore to complete camera cleaning on the Toll cameras at each toll gantry location.**

**F. Task Order to Ferrovial to complete Selmon West Extension MOT for Fiber Break - \$30,607.94 to provide MOT to close the Selmon West Extension during investigation of a post tensioned fiber break. This cost is expected to be reimbursed by Kiewit.**

**G. Task Order for Ferrovial to acquire and install replacement signs showing SunPass at the REL Toll Gantry in both directions - \$5,500 (Present signs are faded and peeling).**

*The Chairman asked for a motion to approve the consent items. Bennett Barrow moved approval, seconded by John Weatherford. The motion carried unanimously.*

**IV. Discussion/Action Items**

**A. Operations and Management – Bennett Barrow, Chairman**

**1. Intelligent Transportation System (ITS) Generator Replacement – Low Bid Design-Build RFP**

Mr. Brian Pickard presented an item to select the low bid for the ITS Generator Replacement Design-Build RFP, which is Zabatt Power Systems. He requested the Board to authorize staff to negotiate and execute a contract with Zabatt. If negotiations are unsuccessful, staff will negotiate with the next lowest bid firm. Contract execution is subject to final review and approval of THEA General Counsel.

*The Chairman asked for a motion to approve. Bennett Barrow moved approval seconded by John Weatherford. The motion passed unanimously.*

**B. General Counsel – Amy Lettelleir, Esquire**

**1. Adoption of the Fifth Supplemental Revenue Bond Resolution**

Ms. Amy Lettelleir, General Counsel, presented the Fifth Supplemental Revenue Bond Resolution, which sets forth the specific terms and conditions of the Series 2022A Note and authorizes the execution and/or delivery by authorized officers of the Authority of a Forward Note Purchase Agreement and a Paying Agent and Registrar Agreement. The Fifth Supplemental Bond

Resolution authorizes the sale of the Series 2022A Note by negotiated, private placement, forward delivery basis.

Ms. Lettelleir requested that the Board adopt the Resolution authorizing (1) the issuance of the Authority's Series 2022A Note for the purpose of refunding all or a portion of the Authority's outstanding Series 2012D Bonds; and (2) authorizes the Authority's Chairman, Vice Chairman or Executive Director to execute and/or deliver the forms of the Forward Note Purchase Agreement and the Paying Agent and Registrar Agreement (all, with such changes to the attached forms of documents as shall be approved and authorized by the Chairman, Vice Chairman or Executive Director).

Chair asked what present value savings are for proceeding with this transaction. Ms. Lettelleir explained that THEA will save about \$500,000 in debt service per year, with a savings of 4.14% for the transaction.

***The Chairman asked for a motion to adopt. John Weatherford moved approval seconded by Bennett Barrow. The motion passed unanimously.***

Before moving on, Chairman Cassidy asked about the "all or a portion of" statement in the resolution. Mr. Stanton explained this is because we are only refunding a portion of the bond.

## **V. Staff Reports**

### **A. Finance Update – *Jeff Seward***

Mr. Seward provided a quick snapshot of THEA's financial information as of February 28, 2022. Revenue continues to track above pace of what was budgeted. General and Administrative, as well as Operations & Maintenance are right on target. Fund Balance, OM&A and our Restricted Reserves are sound. The FY 2023 proposed budget will be presented to the Board during the budget workshop in three weeks.

### **B. Operations & Maintenance – *Brian Pickard***

Mr. Pickard updated the board on the East Selmon Slip Ramp contract with Middlesex, which is expected to end July 2023. He also provided an update on the Twiggs Turn Lane and REL Lighting, both expected to be completed by the end of May 2022.

Finally, Mr. Pickard reviewed a list of Major Design projects, which include:

- CSX Track Removal (KCA)
- Connection from Cabinet to DMS Signs with Fiber (KCI)
- Investigation & Repair of Asphalt near East Toll Plaza (KCA)



- Wrong Way Driving East End (BCC)
- Fiber Characterization (PCS)

**C. Toll Operations – *Greg Slater, Executive Director***

Mr. Slater, reporting out for Emma Antolinez, provided an update on Toll Operations.

He reported that for March 2021, toll transaction counts, excluding the Selmon West Extension, remain above our 2019 levels and we're experience a healthy recover. When the Selmon West Extension is included, counts are up about 11% compared to 2019.

Finally, he reviewed the Selmon west extension traffic counts, showing the dip during the recent closure, but also noting that March 2022 had the highest counts ever, and the extension continues to exceed estimates.

**D. Communications – *Greg Slater, Executive Director***

Mr. Slater, reporting out for Ms. Chrzan, announced that the Selmon Extension is the winner of 12 Industry Awards. April also marks the one-year anniversary of the Selmon extension. Mr. Slater showed a video and, to commemorate the occasion, mementos were handed out to each Board member.

Mr. Slater touched on his participation in a recent podcast with TBARTA, as well as recent media coverage.

**VI. Executive Reports**

**A. Executive Director – *Greg Slater***

**1. Updates – Mr. Slater provided updates on the following:**

- a. Selmon West Extension – The damaged strands have been sent out for forensic analysis. We expect a report in about four weeks. All repairs have been made and all the issues have been corrected.
- b. REL Lighting – THEA's contract on the aesthetic lighting is with Highway Safety Devices. When we began testing the lights, we noticed some glare issues. Shields are being installed and troubleshooting any issues. The original contract amount was about \$8.4M and since then we've added some additional purchase orders. We believe we have the issues identified and a plan in place to resolve everything. Vince asked if there is a plan in place to update the media to report out on the resolution. Mr. Slater responded in the affirmative.

The Chairman returned to the issue of the Selmon West extension and asked if we are considering a claim on the warranty. Mr. Slater advised that THEA is looking at what all our costs were and working with the team to sort it out.

- c. Traffic counts - March was the highest in THEA history.
- d. Tax Collector Interlocal Agreement – Over \$100K in back toll revenue has been collected in the past few weeks. The Tax Collector has release 1200 registration holds since implementation.
- e. Strategic Advisory Support – following the board action and direction in March, he and General Counsel have met with outside Counsel, who developing a scope of work. We will be working with them to get a Request for Proposals out on the street soon, which will include a pre-proposal meeting. Our GEC is also doing some property surveys.
- f. Other announcements:
  - THEA took part in the City’s recognition of First Responders this month.
  - Terry Opdyke, who has been with our GEC and supporting us for more than 20 years, is retiring. Ginny Burcham will be replacing him.
  - Andy Lelewski from the North Carolina Turnpike is joining THEA soon as our new Toll Operations Director

**B. General Counsel – *Amy Lettelleir***

No report.

**C. Chairman – *Vincent Cassidy***

**1. Upcoming Meetings**

- Board Workshop (FY23 CPMP & FY23 Budget) – May 9, 2022
- Board Meeting – May 23, 2022

**VII. Old Business**

No old business.

**IX. New Business**

No new business.

**X. Adjournment**

With no further business the meeting adjourned at 1:50 p.m.

APPROVED:  ATTEST:   
Chairman: Vince Cassidy Vice Chairman: Bennett Barrow

**DATED THIS 23rd DAY OF MAY 2022.**