

Questions – 5/1/2023:

1. RFP Amendment Issued 4/24/23, Item 7 - Review and Approval of Risk Register Submittals. Please clarify when the DB Firm is to submit the Risk Register to THEA, and is there a specified format for the Risk Register? What information is to be included on the Risk Register Submittal?

**Answer:** As stated in the 4/24/23 Amendment, the Design-Build Firm may submit a list of risk register items at the One-on-One Alternative Technical Concept Discussion Meeting. Risk register items are project specific issues of concern the Design Build Firm would like THEA to review and discuss potential ways to mitigate those risks as the job moves forward. Risk Register submittals should include:

- a) **Description:** A description of the project specific risk item and conceptual drawings of the risk element if applicable
- b) **Impacts:** A preliminary analysis of potential impacts of the risk element on design costs, construction costs, construction time impacts, environmental impacts, safety, and life-cycle Project and infrastructure costs, including impacts on the cost of repair, maintenance, and operation
- c) **Analysis:** A detailed recommendation of measures available to THEA to mitigate the risk element to a level acceptable to the Design Build firm or eliminate the risk completely

The Design-Build Firm's Risk Register submittal may be in any format that provides the information required in the 4/24/23 Amendment.

After receipt of all the Risk Register submittals from all Design Build firms pursuing the project, the Director of Operations and Engineering (DOE), or designee, will communicate with the appropriate staff (i.e. Technical Advisors and others as applicable) as necessary, to determine whether or not THEA will pursue risk mitigation efforts. If the DOE, or designee, determines that more information is required for the review of the submittals, questions should be prepared by the DOE, or designee, to request and receive responses from the Design-Build Firm. Risk Register submittal reviews and THEA initiated risk mitigation efforts, if any, will be completed and incorporated into the RFP via Addendum prior to the Price Proposal submittal deadline. Risk Register submittals are accepted by THEA at the THEA's discretion and THEA reserves the right to reject a Risk Register submittal or undertake mitigation efforts as the result of a Risk Register submittal.

Design-Build Firms desiring to attend a Risk Register ATC Meeting on the morning of May 11<sup>th</sup> are reminded to contact Shannon Bush at THEA to set up their meeting times.