



Meeting of the Board of Directors

August 25, 2025 - 1:30 p.m.

**THEA Headquarters
1104 E. Twiggs Street
First Floor Board Room
Tampa, FL 33602**

For any person who wishes to address the Board, a sign-up sheet is provided at the Board Room entrance. Presentations are limited to three (3) minutes. When addressing the Board, please state your name and address and speak clearly into the microphone. If distributing backup materials, please provide ten (10) copies for the Authority Board members and staff. Any person who decides to appeal any decisions of the Authority concerning any matter considered at its meeting or public hearing will need a record of the proceedings and, for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal is to be based.

I. Call to Order and Pledge of Allegiance

II. Public Input/Public Presentations

III. Consent Agenda

1. Approval of the Minutes of the June 28, 2025, Board Meeting

2. Approval of Board Member Travel – IBTTA – October 11-14 - Denver, CO - \$3,000

3. Approval to cancel the November Board meeting and reschedule the December 15 meeting to December 1

4. Approval of 2026 Board Meeting and Workshop Dates

IV. Discussion/Action Items

A. Toll Operations, Bennett Barrow, Committee Chair – *Raul Rosario, Director*

1. VMware vSphere Licenses

Purpose: VMware vSphere allows us to use our toll roadside server hardware more efficiently, improve flexibility, and have manufacturer technical support, ensuring that our systems are reliable and quickly recover from issues.

Funding: Capital Budget - \$197,413

Action: Request the Board to authorize the Executive Director to execute a task order with TransCore for \$197,413 to purchase VMware vSphere for the toll system.

2. Operational Back Office System Implementation Support (OBOS) - \$95,280

Purpose: BCC Engineering, LLC will provide technical subject matter expert support for the OBOS project through December 31, 2025. This work includes participation in working sessions with the Contractor and assisting THEA's team with document reviews and oversight of system configuration and testing.

Funding: Capital Budget - \$95,280

Action: Request the Board to authorize the Executive Director to execute a task order with BCC Engineering, LLC for \$95,280 to provide technical support for the OBOS Implementation Phase.

3. SolarWinds Implementation - \$65,138

Purpose: SolarWinds is a comprehensive IT management platform that plays a key role in ensuring our cybersecurity posture by detecting suspicious activity, managing user access, and maintaining detailed audit logs for compliance.

Funding: Capital Budget - \$65,138

Action: Request the Board to authorize the Executive Director to execute a task order with TransCore for \$65,138 to implement SolarWinds on the toll system.

B. Operations and Engineering – Bennett Barrow, Committee Chair – Greg Deese, P.E., Director

1. Reversible Express Lane (REL) Gate System Replacement Scope Development and Project Support – HNTB - \$101,012

Purpose: To execute a task order with our GEC (HNTB) to evaluate the needs and requirements for the REL Gate System Replacement project, develop the scope for the Request for Proposals and provide technical advisory services during procurement.

Funding: Capital Budget - \$101,012

Action: Request the Board to authorize the Executive Director to execute a task order with HNTB in the amount of \$101,012 to support the procurement of the REL Gate System Replacement project.

2. East Selmon Sign Replacement Project Support – HNTB - \$296,900

Purpose: This project will update the sign panels to the latest standards and reflective coatings. This task order with HNTB will support the East Selmon Sign Replacement Project from design scoping through final construction.

Funding: Capital Budget - \$296,900

Action: Request the Board to authorize the Executive Director to execute a task order with HNTB to support the sign panel replacement project through final construction in the amount \$296,900.

3. Utility relocation efforts necessary for the South Selmon Capacity Project – Not to exceed \$1,574,798

Purpose: To mitigate risk of delay with the upcoming schedule for the South Selmon Capacity Project, the existing utilities must be relocated to avoid conflicts with construction.

Funding: Capital Budget – Not to exceed \$1,574,798

Action: Request the Board to authorize the Executive Director to execute a task order for the removal and relocation of their utilities for an amount not to exceed \$1,574,798.

4. Drainage Ditch Clearing – Webber – Not to exceed \$74,278

Purpose: To clear vegetation and perform grading to maximize positive drainage conveyance in ditches within the Selmon right of way in the Euclid and El Prado areas.

Funding: Capital Budget – Not to exceed \$74,278

Action: Request the Board to authorize the Executive Director to execute a task order with the Webber for the removal of vegetation from THEA’s drainage ditches for an amount not to exceed \$74,278.

5. Storm Drain Inventory and Assessment - Shenandoah General Construction and Envirowaste Services Group - \$302,064

Purpose: To execute task orders with both Shenandoah General Construction and Envirowaste Services Group to perform inspection and desilting services in advance of the South Selmon Capacity project and portions of the Meridian Avenue system.

Funding: Capital Budget - \$302,064

Action: Request the Board to authorize the Executive Director to negotiate and execute task orders with both Shenandoah General Construction and Envirowaste Services Group to desilt and video inspect THEA’s storm drains for an amount not to exceed \$302,064.

C. Information Technology and Security – Bennett Barrow, Committee Chair – Shari Callahan, Director

1. Finance Network Infrastructure Enhancements Task Order – Infotect Design Solutions - \$70,902

Purpose: As part of THEA’s FY26 Work Program, the Enterprise Resource Planning (ERP) Phase 1 will begin with the upgrade of the accounting and financial environment servers, software, and the equipment needed for the Disaster Recovery center for a replicated environment.

Funding: Capital Budget - \$70,902

Action: Request the Board to authorize the Executive Director to sign a task order with Infotect Design Solutions to provide hardware and services to upgrade the finance component of the network infrastructure in the amount of \$70,902.

D. Legal – Vince Cassidy, Chair – Amy Lettelleir, Chief Legal Officer

1. Approval of the Evaluation Committee’s Recommended Shortlist for the US 301 PD&E

Purpose: To approve the Evaluation Committee’s shortlist of firms and authorize staff to begin interviewing shortlisted firms.

Firm
HDR Engineering, Inc.
H.W. Lochner, Inc.
RS&H, Inc.

Action: Request the Board to approve the Evaluation Committee’s recommended shortlist of firms for the US 301 PDE Project and direct staff to move forward with proposal evaluations and interviews with the shortlisted firms.

2. Approval of Final Ranking and Contract Award for Design Services – Final Design of Whiting Street Improvements

Purpose: To approve the Evaluation Committee’s final ranking and authorize the contract award for design services related to the Whiting Street Improvement Project.

Action: Request Board to approve the Evaluation Committee’s final ranking for design services for the Whiting Street Improvement Project and authorize and direct staff to negotiate a contract with the top-ranked firm, Kisinger, Campo & Associates. If negotiations are unsuccessful, staff shall negotiate with the next highest-ranked firm. The contract is subject to review and approval by THEA Chief Legal Officer.

Firm	Ranking
Kisinger, Campo & Assoc.	93.33
American Structure Point	90.00
Michael Baker International	80.33

3. Miscellaneous Design and CEI – Shortlist Selection

Purpose: To approve the Evaluation Committee’s recommended shortlist of firms for Miscellaneous Design and CEI services.

Firm
HDR
Conсор North America
RK&K
Burns & McDonnell
EXP U.S. Services, Inc.

Action: Request the Board to approve the Evaluation Committee’s recommended shortlist of firms for Miscellaneous Design and CEI services and authorize and direct staff to move forward with proposal evaluations and interviews with the shortlisted firms.

4. Approval of Selection for Construction Services – Selmon Drainage Improvements

Purpose: To provide all the labor, materials, equipment, and incidentals necessary to perform drainage improvements from west of 22nd Street to Falkenburg Road.

Funding: Capital Budget - \$2,197,117

Action: Request the Board to approve the selection of the lowest bid from Sun Civil, LLC in the amount of \$2,197,117 and to authorize and direct staff to negotiate and execute a contract Sun Civil, LLC. If negotiations are unsuccessful, staff shall negotiate with the next lowest bid firm, Rogar Management & Consulting of Florida, LLC. The contract is subject to review and approval of THEA Chief Legal Officer.

Firm
Sun Civil, LLC
Rogar Management & Consulting of Florida, LLC

5. Approval of the Tampa-Hillsborough County Expressway Authority Interlocal Agreement with the Martin County Tax Collector’s Office

Purpose: To allow customers to pay THEA tolls to the Martin County Tax Collector’s Office for the release of registration holds and to provide the procedures for remittance and reporting between the parties.

Action: Authorize THEA’s Chairman to execute an Interlocal Agreement with the Martin County Tax Collector’s Office.

6. Annual Board Elections

- Chairman
- Vice Chairman
- Secretary

V. Staff Reports

- A. Operations & Engineering – *Judith Villegas, ITS Manager*
- B. Toll Technology & Customer Experience – *Gary Holland, Toll Systems Manager*
- C. Communications and Community Engagement – *Keisha Pickett Boyd, Director*

VI. Executive Reports

- A. Executive Director – *Greg Slater, Executive Director*

- 1. **Contract Renewals and Expirations**
 - 2. Director's Report

- B. Chief Legal Officer – *Amy Lettelleir, Esq.*

- C. Chairman – *Vincent Cassidy*

1. Upcoming Meetings

- Board Workshop – September 8, 2025
- Board Meeting – September 22, 2025
- Board Workshop – October 13, 2025
- Board Meeting – October 27, 2025

VII. Old Business

VIII. New Business

IX. Adjournment

Tampa-Hillsborough County Expressway Authority
Minutes of the June 23, 2025, Board Meeting
1104 E. Twiggs Street
Tampa, FL 33602

The Tampa-Hillsborough County Expressway Authority held a public meeting at 1:30 p.m. on June 23, 2025, at THEA Headquarters, 1104 E. Twiggs Street in Tampa Florida. The following were present:

BOARD:

Vincent Cassidy, Chairman
Bennett Barrow, Vice Chairman
John Weatherford, Secretary
Mayor Jane Castor, City of Tampa
Justin Hall, FDOT District 7 Secretary

STAFF:

Greg Slater
Jeff Seward
Amy Lettelleir
Tim Garrett
Gregory Deese
Keisha Boyd
Bob Frey
Shari Callahan
Charlene Varian
Chaketa Mister

Julie Aure
Gary Holland
Pedro Leon
Emma Antolinez
Brian Ramirez
Brian McElroy
Judith Villegas
Anna Quinones
Felipe Velasco
Lisa Pessina

OTHERS:

Christina Matthews, WSP
Scarlett Sharpe, WSP
Sally Dee, Playbook
Sarah Lesch, Playbook
Maddi Baptiste, Playbook
James Drapp, HNTB
Hope Scarpanoto, PFM
Brent Wilder, PFM
Joe McConnell, WSP
Rick Patterson, Raymond James
Rachel Ebner, American Structurepoint
Jonathan Tursky, TransCore
Dylan Albergo, TLP

Carlton Houston, Ardmore Roderick
Kim Ragan, Arthur J. Gallagher
Steve Williams, Infotect
Jaimie Scranton, Loop Capital
Len Becker, HNTB
Brad Jones, Infotect
Natascha Joseph, Infotect
Joey Roselli, American Structurepoint
Steve Schnell, HDR
Alex Bourne, RS&H
Stephanie McQueen, HDR
Davida Franklin, Quest
Tim Schock, Parsons

Chairman Cassidy called the meeting to order at 1:30 pm followed by the Pledge of Allegiance.

Public Input/Public Presentations – There was no public input.

Discussion/Action Items

Budget and Finance, Commissioner Cepeda, Committee Chair – *Jeff Seward, Chief Financial Officer*

1. Adoption of the THEA Work Program – Fiscal Year 2026

Mr. Seward presented a summary of the FY2026 Capital Work Program, noting that THEA has moved to a more strategic, tactical and data-driven approach to identify projects that meet current and future demand requirements, and lay the groundwork for both future expansion and a state of good repair of THEA's assets.

He further explained that the FY2026 Capital Program represents a stated, linear approach to project implementation based on need and funding requirements and pointed to the following major projects which are now represented in THEA's ability to deliver:

- South Selmon Capacity
- Whiting
- East Selmon Phase 1
- ITS System Deployment
- OBOS
- RTCS
- 12th Street Park
- Meridian Health Trail
- US 301 PD&E
- Development of THEA Real Estate assets

Mr. Seward pointed out that in the development of the FY2026 Capital Program, the focus was investment to manage the growth and changing dynamics in the region. In addition, the program continues to invest in foundational data aspects to get the 360-degree view of our system for precise and streamlined investment, and it invests in programs associated with the diversification and expansion THEA has been moving forward.

Finally, he noted that two projects were added since what the Board was presented in May, resulting in a \$662,685M increase.

The requested action is for Board approval of the FY2026 Capital Work Program.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

2. Adoption of Fiscal Year 2026 Operating, Maintenance and Administrative Budget

Mr. Seward presented the FY2026 budget, noting that this budget represents the lowest year-over-year growth in operating in over 16 years, while maintaining a high performing organization and, not only supporting a robust \$141.5M capital program, but also maintaining current THEA assets in an elevated state of good repair. The key drivers in developing this budget consisted of a balance between growth in operating expenses and the management of key debt service measurements and ensuring a fresh look at the level and delivery of service from the departments to ensure activities meet the objectives outlines in THEA’s Strategic Blueprint.

Mr. Seward presented the final budget and read Resolution 679 into the record:

WHEREAS, the Tampa-Hillsborough County Expressway Authority (the “Authority”) is an agency of the State of Florida, established in 1963 pursuant to Chapter 348, Part II, Florida Statutes (the “Act”); and

WHEREAS, the Authority has previously adopted its Amendment and Restated Master Bond Resolution on November 19, 2012, as amended and supplemented from time to time (the "Master Bond Resolution")

WHEREAS, the Authority has received a Revenue Sufficiency Certificate prepared by its Traffic Engineer who has determined that Net System Revenues are sufficient to meet the coverage requirements set forth in Section 5.07(B) of the Master Bond Resolution;

WHEREAS, a line-item balanced budget has been developed pursuant to the requirements set forth in FS 189.06(3), Uniform Special District Accountability Act;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TAMPA-HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY THAT:

SECTION 1. BUDGET ADOPTION. This Resolution shall be known as the Fiscal Year 2026 Budget Resolution of the Tampa-Hillsborough County Expressway Authority. Said Fiscal Year 2026 budget is summarized in the attachment hereto, labeled as “Exhibit A-1”. Said Fiscal Year 2026 budget is fully detailed in the Fiscal Year 2026 Adopted Budget and the line-item revenue and expenditure budgets, which collectively comprise the Adopted Budget of the Tampa-Hillsborough County Expressway Authority and all of which may be reviewed on the Authority’s website. The sums provided for in the Fiscal Year 2026 Adopted Budget for the Tampa Hillsborough County Expressway Authority are hereby appropriated upon the terms and conditions set forth hereafter.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

Mr. Seward, pursuant to Section (3) of FS 189.016, Uniform Special District Accountability Act, requested the Board to approve Resolution No. 679 to adopt the FY2026 Annual Operating, Maintenance, and Administrative Budget.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

Operations and Engineering, Bennett Barrow, Committee Chair – Greg Deese, P.E., Director

1. Integration of Access Control System for REL Slip Ramps

Mr. Deese presented an item that would allow for the integration of the slip ramp gates into the Dynac system to provide consistent control and monitoring of the reversible lane switches.

He requested the Board to authorize the Executive Director to execute a task order with Kapsch for \$57,203 from the capital budget to configure, test and integrate the slip ramp gates into THEA's existing access control system.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

Legal – Amy Lettelleir, Chief Legal Officer

1. Approval of Tampa-Hillsborough County Expressway Authority Interlocal Agreement with the Seminole County Tax Collector's Office

Ms. Lettelleir provided the Board with an update on collections between July 2024 through April 2025 resulting from the established Interlocal Agreements with Tax Collector's offices, which total \$1,541,757. She presented an interlocal agreement with the Seminole County Tax Collector that will allow THEA customers to pay tolls to the Seminole County Tax Collector's office for the release of registration holds and to provide the procedures for remittance and reporting between the parties.

The requested action is for the Board to authorize THEA's Chairman to execute an Interlocal Agreement with the Seminole County Tax Collector's Office.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

The Chairman asked if all counties are now participating. Ms. Lettelleir advised THEA has a ways to go before all 67 counties are on board.

Mr. Slater added that THEA is working with the Hillsborough County Tax Collector's office to allow payment at in-store kiosks. We also recently met with a company that is working with car dealerships to clear registration holds for affected customers purchasing a new vehicle.

2. Fiscal Year 2026 Commercial Property Insurance, and Crime Insurance, and General Liability Insurance – *Chris Connelly and Kim Ragan from Arthur J. Gallagher*

Ms. Lettelleir introduced Kim Ragan with Arthur J. Gallagher to review the proposal for FY2026 Commercial Property and Crime Insurance Coverage for FY2026. Ms. Ragan briefly discussed THEA's program renewals noting that the Infrastructure Property Program provides coverage for roadways, bridges, toll plazas, gantries, field equipment and management center. It includes physical damage to property and loss of revenue for all-other peril type of losses, like fire, lightning, tornadoes, etc., as well as catastrophic perils, such as windstorms and floods.

She pointed out that Zurich has provided competitive terms and pricing to THEA since 2012, and in 2025, Gallagher accessed over 50 markets to explore creative renewal options to diversify from Zurich having 100% placement and to offset the anticipated 2025 renewal premium increase. She continued noting that the total cost of options explored validated Zurich's renewal cost and the renewal premium rate remains significantly lower than that of traditional commercial property program.

Ms. Ragan reviewed the Crime Insurance, which covers losses from employee dishonesty, theft, forgery, fraud, and other financial crimes. Gallagher recommends THEA renew the expiring terms and coverage with Hanover Insurance Group. The 2025 renewal results in a 12% premium decrease.

Finally, she reviewed the Terrorism and Sabotage coverage for property damage and liability due to terrorist acts. Gallagher recommends Lloyds of London, which results in a 2% premium increase.

Ms. Lettelleir requested the Board to approve the binding of the FY2026 Commercial Property Insurance, Crime Insurance, and General Liability Insurance Coverage in the amount of \$1,229,868 from the operating budget.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

Chairman – Vincent Cassidy

1. Executive Performance Appraisals by THEA Board Members

Chairman Cassidy thanked Board members for submitting their appraisals. He pointed out that all of them were exceptional.

2. Executive (Chief Executive Officer and Chief Legal Officer) Compensation Review – Jeff Seward, Chief Financial Officer

Chairman Cassidy explained that he had previously requested Mr. Seward, Chief Financial Officer, to conduct an Executive Compensation analysis to ensure the CEO and CLO have adequate compensation plans.

Mr. Seward presented the results of the analysis noting that there were two distinct questions:

1. Are the Chief Executive Officer and Chief Legal Counsel compensation packages competitive?
2. What types of retention packages or incentives are being used to retain CEOs?

The studies found that the Executive Director current salary exceeds current benchmarks and is well aligned with or above market expectations. The recommendation is to maintain the base salary.

The studies found that the Chief Legal Officer's current salary is competitive but below benchmarks. Salary is not competitive when compared to those positions that include the addition of other organizational administrative duties, such as the case with THEA's Chief Legal Officer who has management oversight of Human Resources, Contracts, and Procurement.

The studies recommend both an upward adjustment to bring this role into closer alignment of the market and reflective of the additional responsibilities, and an upward adjustment to THEA's 457 contribution for the Chief Legal Officer.

Regarding retention packages, the studies indicate there is no one incentive tool that is used exclusively for Chief Executive Officer retention. Organizations reviewed use a series of bonuses, allowances, and additives to retirement savings, with the latter being the most prominent – better known as supplemental executive retirement plans (SERPS). The recommendation for this item is to provide the CEO a retention incentive in the form of an additional retirement account similar to the incentive that was provided to the former CEO – establishment of a 457(f) retirement account that the CEO would gain access to upon completion of five years of continuous employment with THEA, with the option for the Board of Directors to add two years.

Chairman Cassidy summarized the requested action – to compensate our Chief Legal Officer with an increase in base pay and an increase in the contribution to the 457; and approve a five-year retention plan for our CEO, with an option for the Board to extend.

The Chairman pointed to the importance of retaining the CEO as we move forward with a \$751M work program during the next 5-7 years.

Chairman Cassidy requested a motion to approve. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

Before moving on to the consent agenda, Chairman Cassidy congratulated Mr. Slater for being named Business Leader of the Year by the South Tampa Chamber of Commerce.

Consent Agenda

A. Approval of the Minutes of the May 19, 2025, Board Meeting

B. Approval of Board Member Travel – TEAMFL – July 9-11, 2025

C. SWE Analytical Bridge Model – Hardesty & Hanover - \$159,188

D. IT Configuration to extend Fiber to Dynamic Message Signs (DMS) and Changeable Message Signs (CMS) – Metric Engineering - \$66,232

E. Approval of Ongoing Capital Project Task Work Orders – FY26

1. US 301 PD&E Planning Support – WSP - \$249,286
2. Performance-based Planning – WSP - \$247,683
3. Systemwide Traffic Operations & Analytics – RS&H - \$132,165
4. RITIS/INRIX XD – UMD CATT Lab - \$380,345
5. ESRI Advantage Program – ESRI - \$113,900
6. ITS Master Plan – HNTB - \$250,000
7. US 301 PD&E Engineering Review Support – HNTB - \$214,860
8. Meridian Avenue Refresh Support – HNTB - \$140,000
9. Asset Management Development – HNTB - \$2,900,000
10. Post Tensioned Bridge Asset Management Development – HNTB – \$242,000
11. Advanced Traffic Management System (ATMS) Support – HNTB - \$454,123

Chairman Cassidy requested a motion to approve consent items. Mr. Barrow moved approval, seconded by Mr. Weatherford.

The motion passed unanimously.

Staff Reports

A. Operations & Engineering – *Greg Deese, P.E., Director*

Mr. Deese provided a progress report on the East Selmon Wrong-Way Driving Project where THEA is installing wrong-way detection devices on the ramps. The contractor is at about 43% completion and at about 47% of budget. He then gave an update on the East Selmon DMS Fiber Upgrade Project, noting that this project will help us prepare for the ITS project we are pursuing later this year. We are at about 43% for contract time and 20% of budget. Mr. Deese pointed out this is due to some troubleshooting that has been worked out. This project will finish on time and on budget.

B. Planning & Innovation – *Bob Frey, Director*

Mr. Frey gave an update on the US 301 Pre-PD&E Study findings. Traffic and Safety findings show this project can provide greater capacity to support 30% more trips while reducing delays at 46% of intersections. He also reported that toll roads could decrease delays by 33% at grade on the existing US 301. THEA will continue to work closely with FDOT and Hillsborough.

Mr. Frey pointed out that the modeling shows that conditions will continue to worsen as we experience growth in the south county area. From a traffic and safety perspective, a managed toll lane could save up to 81% of travel time during peak periods. He briefly discussed the safety analysis, noting this is a high crash area with over 2,900 crashes in a five-year period. These were predominantly rear-end crashes, which are indicative of congestion.

Mr. Frey discussed the community engagement thus far. The team also presented to five homeowners' associations, held three public workshops, and collaborated with Plan Hillsborough on Community Plan Update meetings. THEA conducted a survey yielding 7,213 responses, with 95% of respondents supportive of a PD&E Study for US 301. He then highlighted some of the comments heard during this process.

The Chairman asked about the three public workshops held in December 2025. Mr. Frey clarified that date should read 2024.

Mr. Frey stated that an RFP has been issued for a PD&E Firm, and a shortlist will be presented to the Board in August.

Mr. Slater added that this information will be provided to the County Commissioners in the coming months.

C. Toll Technology & Customer Experience – *Gary Holland, Manager*

Mr. Holland presented the transaction update from May, reporting 7,001,590 total transactions for the month. Average weekday transactions continue to climb with reversible express lanes seeing an increase of 15.5% year over year. This is largely due to the slip ramps. Finally, of the processed toll transactions, 66% were SunPass and 34% were toll-by-plate.

D. Communications and Community Engagement – *Keisha Pickett Boyd, Director*

Ms. Pickett Boyd began her update for the Communications Team by announcing that the South Tampa Chamber has recognized Mr. Slater as the 2025 Business Leader of the Year. She also highlighted speaking engagements, panel discussions, and community events that Mr. Slater and other staff participated in.

Finally, she highlighted the news coverage, publicity metrics and social media statistics, noting \$168,077 in earned media from April 15 to June 17.

Executive Reports

E. Executive Director – *Greg Slater, Executive Director*

1. Contract Renewals and Expirations

Mr. Slater reported that THEA has one contract renewal - it is the second one-year renewal with Ballard Partners for Government Relations Services.

He also reported six contract expirations:

- Consor Engineering and KCA for Miscellaneous Design and CEI Services
- Kapsch Traffic for Access Control System in Support of the REL Services
- Playbook Public Relations and Vistra Communications for Marketing and Communication Services
- Yunex for Miscellaneous Emerging Technology

2. Director's Report – Mr. Slater highlighted the following in his report:

- Hurricane preparations are now complete. This year we did our normal prep but also focused a bit more on the drainage ditches along CSX. On the operational side, we did a comprehensive review of operations and procedures, have the new generator in place, new roofs on the HQ and toll plazas and adjusted based on the after action from last year.
- In a few weeks he will travel to Tallahassee for our annual presentation to the Florida Transportation Commission. They are a year behind, so THEA is reporting on FY2024. Submittal highlights include:

- THEA maintained A+ and A2 ratings from S&P and Moody's
- Debt service ratio: 2.62
- Assets totaled \$1.6 billion with \$873M in total liabilities
- MRP Rating 94 overall (consistently between 94-96 over the past 5 years)
- Pavement Condition and Bridge Structure Ratings remain at 100%
- Vehicle miles traveled increased by 8.8 million from FY 23 to more than 440 million
- Toll transactions increased by almost 3 million from FY 23 to over 78 million
- Cost to collect is down around 12-13 cents
- THEA met 100% of the performance measures laid out by the commission

Mr. Slater also reported some upcoming daytime closures on the Selmon Expressway on Sunday 7/13, Sunday 7/20, and closures on Twiggs Ave. on Sunday 7/27 to replace overhead signs. These closures will be from 7:00 am – 4:00 pm.

He then gave a TEAM update, noting that THEA has hired two USF engineering students as part of the Lee Roy Selmon STEM Internship Program - Daniel Neil and Giovane Dos Santo. Both are rising seniors in the USF Engineering program. Daniel is studying Civil Engineering and Giovane is studying Industrial Engineering.

Finally, Mr. Slater thanked the Board for all the hard work this past fiscal year. He outlined some of the many accomplishments: new tools and programs added to help guide THEA into the future; key members added to the team; a \$750M work program with \$692 million in construction makes a huge impact on a community.

He added that this time next year we will be deep in the planning for 301, deep in the final design for Whiting Street, about halfway into the new operational back office (OBOS) and in the mobilization process ready to start some construction activities for South Selmon. Mr. Slater thanked the Board, stating that none of these accomplishments are possible without their leadership, guidance, and support.

B. Chief Legal Officer – *Amy Lettelleir, Esq.*

Ms. Lettelleir had nothing to report but thanked the Board for all of their support over the past year.

C. Chairman – *Vincent Cassidy*

1. Upcoming Meetings

- Board Workshop – July 14, 2025 - Cancelled
- Board Meeting – July 28, 2025 - Cancelled
- Board Workshop – August 11, 2025 - Cancelled
- Board Meeting – August 25, 2025

Old Business – There was no old business.

New Business – There was no new business.

Adjournment

With no further business, the meeting adjourned at 2:18 p.m.

APPROVED: _____ **ATTEST:** _____
Chairman: Vince Cassidy **Vice Chairman: Bennett Barrow**

DATED THIS 25th DAY OF AUGUST 2025.



Proposed 2026 Board Meeting Schedule

January

1/12/2025 Board Meeting 1:30 p.m.

February

2/09/2025 Board Workshop 1:30 p.m.

2/23/2025 Board Meeting 1:30 p.m.

March

3/09/2025 Board Workshop 1:30 p.m.

3/23/2025 Board Meeting 1:30 p.m.

April

04/13/2025 Board Workshop 1:30 p.m.

04/27/2025 Board Meeting 1:30 p.m.

May

05/04/2025 Board Budget Workshop 1:30 p.m.

05/18/2025 Board Meeting 1:30 p.m.

June

06/08/2025 Board Workshop 1:30 p.m.

06/22/2025 Board Meeting 1:30 p.m.

July

07/13/2025 Board Workshop 1:30 p.m.

07/27/2025 Board Meeting 1:30 p.m.

August

08/10/2025 Board Workshop 1:30 p.m.

08/24/2025 Board Meeting 1:30 p.m.

September

09/14/2025 Board Workshop 1:30 p.m.

09/28/2025 Board Meeting 1:30 p.m.

October

10/12/2025* Board Workshop 1:30 p.m.

10/26/2025 Board Meeting 1:30 p.m.

November

11/16/2025 Board Meeting 1:30 p.m.

December

12/14/2025 Board Meeting 1:30 p.m.

*Columbus Day

Note: Meetings of Committees as Whole are held in the Expressway's 3rd-floor Conference Room. Monthly Board meetings are held in the Expressway's 1st-floor Board Room



Proposal for Updating and Converting Remaining VxRail Nodes and Clusters

Date: 8/1/2025

Prepared for:

Tampa Hillsborough
Expressway Authority

Prepared by:

Michael Valdes
305-684-4720
Michael.Valdes@TransCore.com

Contents:

Scope of Services



SCOPE OF SERVICES

UPDATE AND CONVERT REMAINING VXRAIL NODES AND CLUSTERS

TAMPA HILLSBOROUGH EXPRESSWAY AUTHORITY

PURPOSE

This Scope of Services outlines the necessary tasks to convert the remaining VxRail nodes at the Selmon West Extension (SWE) sites and all other VMware clusters within the environment to a standard VMware vSphere and vSAN deployment, independent of the VxRail platform.

This conversion is necessary because the current version of VMware in use is no longer fully supported by Dell under the existing VxRail deployment. Additionally, VMware's licensing model has transitioned from perpetual licensing to a subscription-based model under Broadcom. As a result, even if we updated the VxRail systems while remaining on the VxRail platform, new VMware licenses would still need to be procured directly from Broadcom.

Migrating away from the VxRail platform allows for a more flexible and manageable VMware environment without the operational constraints and lifecycle dependencies imposed by VxRail-specific integration. Support for VMware products will be provided directly by Broadcom, eliminating the need to rely on Dell for future updates or issue resolution. This approach also simplifies system administration and scaling efforts while ensuring compliance with Broadcom's current licensing requirements.

xByte Technologies will assist with both the software and hardware aspects of this transition and will procure the necessary VMware licenses through Broadcom. They will also provide implementation support to ensure a smooth and efficient migration with minimal disruption to operations.

WORK ACTIVITIES TO BE PERFORMED

- **System Conversion**
 - **VMware ESXi Installation and Configuration:**
TransCore will provide remote access to xByte and assist with reconfiguring the current VxRail nodes into standard VMware ESXi hosts, removing all VxRail dependencies.
 - **vSphere and vSAN Configuration:**
VMware vSphere and vSAN will be installed and configured to align with THEA's system requirements. This includes networking topology setup, storage configuration, and other necessary customizations.
- **Licensing Procurement and Installation**
 - **License Procurement:**
xByte will provide and install the required Annual VMware vSphere and vSAN licenses obtained from Broadcom, ensuring compliance with Broadcom's licensing terms and conditions.
 - **License Application:**
Licenses will be applied and validated for all systems post-installation.
- **Testing and Validation**
 - **Post-Installation Testing:**
Comprehensive testing of the newly converted VMware ESXi nodes will be conducted. This includes system functionality, failover capabilities, and performance testing to ensure the system is operating at optimal levels.
 - **vSphere and vSAN Testing:**
Testing for storage redundancy, high availability (HA), and vSAN's integration with the VMware ESXi nodes will be performed to ensure a stable and robust system.

ASSUMPTIONS

The following assumptions were made with consideration for both the Scope of Work and pricing:

- All hardware components of the VxRail cluster are in working condition and ready for conversion.
- All existing VMWARE critical VMS are functioning and working.
- THEA will grant TransCore permission to allow xByte remote access to site systems for the conversion.

REIMBURSEMENT METHOD

Compensation for these activities will be based on a **Lump Sum** agreement. THEA will be invoiced for the total fixed cost of the work as defined in this proposal. This amount covers all labor, documentation, testing, and support outlined within the scope.

Under this agreement, **no additional documentation will be required**. Any changes or additions to the scope of work will require a formal change order and may result in additional charges. No further billing will occur unless such changes are approved in writing by THEA.

VxRail Update and Conversion					
Licensing and Support	Qty/Hrs	Cost	Subtotal	Markup (15%)	Total
Broadcom VMware vSphere Foundation 8					
Cluster 1 (West) 6 Nodes	96	\$ 154.00	\$ 14,784.00	\$ 2,217.60	\$ 17,001.60
Cluster 2 (East) 7 Nodes	112	\$ 154.00	\$ 17,248.00	\$ 2,587.20	\$ 19,835.20
Cluster 3 (SWE) 2 Remaining Nodes	64	\$ 154.00	\$ 9,856.00	\$ 1,478.40	\$ 11,334.40
HQ Cluster	212	\$ 154.00	\$ 32,648.00	\$ 4,897.20	\$ 37,545.20
Total	484		\$ 74,536.00	\$ 11,180.40	\$ 85,716.40
Broadcom VMware Cloud Foundation vSAN v8 License					
Cluster 1 (West) 6 Nodes	60	\$ 212.00	\$ 12,720.00	\$ 1,908.00	\$ 14,628.00
Cluster 2 (East) 7 Nodes	80	\$ 212.00	\$ 16,960.00	\$ 2,544.00	\$ 19,504.00
Cluster 3 (SWE) 2 Remaining Nodes	25	\$ 212.00	\$ 5,300.00	\$ 795.00	\$ 6,095.00
HQ Cluster	205	\$ 212.00	\$ 43,460.00	\$ 6,519.00	\$ 49,979.00
Total	370		\$ 78,440.00	\$ 11,766.00	\$ 90,206.00
xByte Support					
xByte Application and Hardware Support (conversion from VXRail to Standard ESXi Nodes)	24	\$ 250.00	\$ 6,000.00	\$ 900.00	\$ 6,900.00
Licensing and Support Total			\$ 158,976.00	\$ 23,846.40	\$ 182,822.40
TransCore Labor					
Resource	Hours		Rate		Total
Senior Technicians	20		\$ 177.00		\$ 3,540.00
Senior Engineer	40		\$ 281.00		\$ 11,240.00
Junior Program Manager	10		\$ 211.00		\$ 2,110.00
Labor Total Cost	70				\$ 16,890.00
				Total Cost	\$ 199,712.40

PAYMENT MILESTONES

Milestone	Description	Amount
1	License Procurement (vSphere/vSAN)	\$175,922.40
2	Cluster 1 Complete	\$5,080.00
3	Cluster 2 Complete	\$5,330.00
4	Cluster 3 Complete	\$3,700.00
5	HQ Cluster / Closeout	\$9,680.00
Total		\$199,712.40

LENGTH OF SERVICES AND RESTRICTIONS

This project will be completed in four phases—one for each cluster (Cluster 1, Cluster 2, Cluster 3, and HQ Cluster). While each phase is expected to move quickly, adequate time will be reserved for testing and troubleshooting to ensure system reliability and stability.

Service Timeline

- Work will begin once the initial licensing costs are received.
- Each cluster phase is expected to take a few days for implementation, followed by a short period allocated for validation and any necessary adjustments.
- The overall project is expected to be completed within approximately 3–4 weeks, depending on scheduling, access, and coordination with stakeholders.
- The timeline may be adjusted if unforeseen issues arise or additional testing is required.

Restrictions

- Any changes to the defined scope of work, including additional feature requests or delays not caused by the project team, may result in a formal change order and additional cost.
- Support beyond the agreed-upon services, including extended testing or reconfiguration outside the original scope, may be billed separately.
- Timely completion is dependent on the availability of required resources and client coordination.

THEA Professional Engineering Consultant Services
Prime Agreement Number: O-00121B
Prime Agreement Directive Number: Purchase Order _____
TASK WORK ASSIGNMENT No: XX

Toll Systems Replacement OBOS Implementation Support through Draft Design (through December 2025)

1.0 DESCRIPTION OF SERVICES

BCC Engineering (BCC) and Rummel, Klepper & Kahl, LLP (RK&K), “Subconsultant”, as Professional Engineering Consultants for the Tampa-Hillsborough Expressway Authority (THEA), shall act as an extension of THEA staff to provide implementation support for the toll system replacement of the Operational Back Office System (OBOS).

2.0 SERVICES TO BE PERFORMED

RK&K will provide implementation support services for the THEA OBOS deployment oversight through draft design, including any technical services as requested.

For the OBOS implementation support, RK&K will:

- Provide Overall Technical Support with Subject Matter Expert Staff and Attend Technical Coordination Meetings
- Review Of Planning Documents including Data Migration Plans
- Support Design Workshops
- Review Master Test Plan
- Attend Progress Meetings
- Review Project Schedule

3.0 SERVICES TO BE PROVIDED BY THEA

THEA shall review the deliverables, provide management of BCC and subconsultant staff, and arrange for quality control assurance.

4.0 LENGTH OF SERVICE

The planned sequence of events is through December 2025.

5.0 ESTIMATE OF SERVICE

The total upset limit of this task order shall be \$95,279.76 as detailed in the attached summary of costs. Services are to be invoiced monthly with a status and progress report including an explanation of activities and services performed during the invoice period.



Proposal

SolarWinds Implementation (3 Year Subscription)

Date: 8/14/2025

Prepared for:

Tampa Hillsborough
Expressway Authority

Prepared by:

Michael Valdes
305-684-4720
Michael.Valdes@TransCore.com

Contents:

Scope of Services



SCOPE OF SERVICES
SOLARWINDS IMPLEMENTATION (3 YEAR SUBSCRIPTION)
TAMPA HILLSBOROUGH EXPRESSWAY AUTHORITY

ACTION REQUIRED

A purchase order must be processed before September 15th, 2025, to maintain the current SolarWinds licensing pricing. If a PO is not issued by this date, updated licensing costs will apply based on Broadcom's new pricing.

PURPOSE

This Scope of Services outlines the labor, software, and network support required to implement SolarWinds as the primary network monitoring solution for THEA. This implementation is necessitated by the End-of-Life (EOL) and End-of-Sale (EOS) status of Cisco Prime Infrastructure, which is no longer a viable option for our system.

Cisco will no longer provide updates, security patches, or technical support for Prime Infrastructure, posing potential security and operational risks to THEA's network infrastructure.

SolarWinds will initially be deployed to monitor all network devices, including switches and firewalls, and will later be expanded to include external monitoring of VPN and ISP connections.

The SolarWinds software will be deployed on a virtual machine hosted within THEA HQ's VxRail cluster, eliminating the need for additional hardware procurement.

WORK ACTIVITIES TO BE PERFORMED

- **Software Deployment and Configuration**
 - Two network engineers will be responsible for deploying and configuring the SolarWinds Hybrid Cloud Observability platform.
 - The software will be installed on a virtual machine within THEA HQ's VxRail cluster.
 - Initial configuration will include the integration of all network devices, ensuring full visibility into switches and firewalls.
- **External Monitoring Expansion**
 - After initial implementation, TransCore will coordinate with the SolarWinds team to enable external monitoring of THEA's VPN and ISP connections.
 - This phase will involve configuring external probes and setting up alerting mechanisms to ensure proactive issue resolution.
- **Testing and Validation**
 - System testing will be conducted to verify proper data collection and alerting.
 - Network performance metrics and system logs will be reviewed to ensure accurate monitoring.
 - Any necessary adjustments to configurations will be made before final deployment.

SOFTWARE AND SUPPORT INCLUDED

1. **SolarWinds Hybrid Cloud Observability (Advanced)**
 - a. Subscription license (3 years) for up to 500 nodes.
 - b. Provides comprehensive monitoring for networks, servers, applications, and databases.
 - c. Built-in intelligence to optimize performance and ensure availability.
 - d. Reduces remediation time across on-premises and multi-cloud environments.
2. **SolarWinds Deployment Services (Level 1) – Only required for the first year**
 - a. Deployment, upgrade, and assistance.
 - b. Up to 30 hours of remote support for implementation and configuration.

SUBSCRIPTION MODEL & TERM COMMITMENT

As of 2025, SolarWinds has transitioned to a subscription-based licensing model with a required **three-year commitment**, billed annually. The subscription includes all product updates, security patches, and support during the term.

Cost Breakdown by Year

- **Year 1** – \$37,459.71 for **SolarWinds Observability Advanced A500** (500 nodes) + \$6,047.03 for **Deployment Services Level 1** (30 hours – one-time, first-year only).
Subtotal: \$43,506.74 | **Markup (15%):** \$6,526.01 | **Total:** \$50,032.75
- **Year 2** – \$41,205.67 for **SolarWinds Observability Advanced A500**
Subtotal: \$41,205.67 | **Markup (15%):** \$6,180.85 | **Total:** \$47,386.52
- **Year 3** – \$45,326.25 for **SolarWinds Observability Advanced A500**
Subtotal: \$45,326.25 | **Markup (15%):** \$6,798.94 | **Total:** \$52,125.19

Cancellation Policy

If THEA chooses to terminate services before the end of the three-year term, SolarWinds' cancellation terms apply: services may be cancelled at any time, but **20% of the remaining contract balance** will be due upon cancellation.

ASSUMPTIONS

The following assumptions were made with consideration for both the Scope of Work and pricing:

- The implementation will not require additional hardware purchases.
- Network downtime, if required, will be scheduled in advance with minimal disruption.
- Any additional requirements outside of the defined scope will require a formal change order.

PROJECT SCHEDULE AND MILESTONES

Phase	Task	Duration	Estimated Hours	Resources
Configuration & Setup	Deploy SolarWinds on VM, complete base setup	3–5 days	20 hours	2 Network Engineers
Device Integration	Discover, add, and configure network switches	3–5 days	20 hours	2 Network Engineers
Testing & Validation	Testing, minor adjustments and validation of SolarWinds	2–3 days	10 hours	2 Network Engineers

Phase 1: Configuration & Setup

- **Objective:** Install SolarWinds on the HQ VxRail VM and complete initial system configuration.
- **Duration:** 3–5 days
- **Estimated Hours:** 20 hours
- **Deliverables:**
 - SolarWinds installed and licensed for up to 500 nodes
 - Core settings applied to align with THEA's environment

Phase 2: Device Integration

- **Objective:** Discover, add, and configure all network switches for full monitoring coverage.
- **Duration:** 3–5 days
- **Estimated Hours:** 20 hours
- **Deliverables:**
 - Network switches added to SolarWinds
 - Monitoring thresholds, alerting, and reporting configured.

Phase 3: Testing & Validation

- **Objective:** Perform thorough testing with internal checks and vendor support to verify monitoring, alerting, and reporting functionality.
- **Duration:** 2–3 days
- **Estimated Hours:** 10 hours
- **Deliverables:**
 - Complete device monitoring validation
 - Tuning of thresholds and alerts based on test results

REIMBURSEMENT METHOD

Compensation for these activities will be based on a **Lump Sum agreement with annual billing** over a three-year subscription term. THEA will be invoiced each year for the applicable subscription licensing, professional services (Year 1 only), and markup. This agreement covers all labor, testing, and support outlined within the scope for each respective year. THEA will be invoiced for the total fixed cost of the work as defined in this proposal. This amount covers all labor, documentation, testing, and support outlined within the scope.

Under this agreement, no additional documentation will be required. Any changes or additions to the scope of work will require a formal change order and may result in additional charges. No further billing will occur unless such changes are approved in writing by THEA.

TransCore Labor			
Resource	Hours	Rate	Total
Senior Engineer	50	\$ 281.00	\$ 14,050.00
Junior Program Manager	5	\$ 211.00	\$ 1,055.00
Labor Total Cost	55		\$ 15,105.00

PAYMENT MILESTONES

Milestone	Amount	Timing and Description
Milestone 1 – Year 1	\$65,137.75	Upon successful deployment of SolarWinds. Covers all Year 1 licensing, deployment services and TransCore labor.
Milestone 2 – Year 2	\$47,386.52	Upon Renewal. Covers all Year 2 licensing
Milestone 3 – Year 3	\$52,125.19	Upon Renewal. Covers all Year 3 licensing

TOTAL COST: \$164,649.46

LENGTH OF SERVICES AND RESTRICTIONS

Service Duration

The SolarWinds deployment will be completed over a 2–3 week period from the Year 1 project kickoff date. This includes licensing activation, system configuration, and internal training or handoff sessions. Year 2 and Year 3 activities are limited to subscription renewal and continued monitoring.

Restrictions

- Changes to scope—including requests for additional integrations, modules, or reporting features—must be reviewed and may require a formal change order and additional cost.
- Any delays in licensing approval, or client-side scheduling may impact the overall delivery timeline.
- Early cancellation will incur a fee of 20% of the remaining subscription balance due under the 3-year commitment.

PROJECT SCHEDULE PROJECTION

SolarWinds Deployment	Duration (Days)	Week 1	Week 2	Week 3
Configuration & Setup	3-5			
Device Integration	3-5			
Testing & Validation	2-3			
SolarWinds Deployment Task Completed				

*Timeframes assume week durations after NTP is received

** Total duration for 2-3 weeks from NTP.

HNTB PR 20240XXX

HI-0062 C-XX

2025-2026 Reversible Express Lane (REL) System Replacement Support (8/25/2025 - 6/30/26)

Scope Of Services

Purpose & Need

With their small in-house staff, THEA requires support to provide engineering and administrative support to assist THEA Staff and in developing the scope and RFP for advertisement of the new Reversible Express Lanes (REL) System Replacement for the Selmon system. This task work order is for support services from 8/25/25 - 6/30/26.

Scope

Provide support as required to assist THEA Staff on the new Reversible Express Lanes (REL) System Replacement scope and RFP development. This advertisement shall include replacement of the REL barrier and warning gates, associated DMS signs and cameras and the ATMS and ACCS systems procurement and implementation. Anticipated work includes providing scope preparation, engineering reviews, RFP development support and additional oversight necessary to assist the THEA Project Manager and staff to advertise the project.

SUMMARY FEE SHEET																						
ATTACHMENT "A"																						
PROJECT DESCRIPTION: Tampa-Hillsborough Expressway Authority		HNTB PR 20240XXX																				
GEC CONTRACT NO. HNTB PR 20240XXX		2025-2026 Reversible Express Lane (REL) System Replacement Support (8/25/2025 - 6/30/26)																				
HI-0062 C-XX																						
PRIME CONSULTANT: HNTB Corporation																						
ACTIVITY		Sr. Technical Advisor		Project Manager		Chief Eng./Planner Sr. Proj. Eng.		Sr. Eng./Planner		Proj. Eng./Planner		Engineer/Planner		Sr. Technician		Clerical		TOTAL		Avg. Hourly Rate		
		Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Manhours By Activity	Salary Cost By Activity			
REL System Replacement Support		8	\$1,386.96	80	\$11,563.20	100	\$10,219.00	80	\$6,396.00	41	\$2,526.42	39	\$1,880.19	41	\$1,597.36	9	\$203.94	398	\$35,773.07	\$89.88		
Total Man Hours		Total Salary [(MHxHR)]		8	\$1,386.96	80	\$11,563.20	100	\$10,219.00	80	\$6,396.00	41	\$2,526.42	39	\$1,880.19	41	\$1,597.36	9	\$203.94	398	\$35,773.07	\$89.88

HNTB PR 2026XXXX

HI-0286 X-XX

Sign Replacement Support – Selmon mainline from Jefferson St to Brandon Parkway and the Brandon Parkway Area

Scope Of Services

Purpose & Need

With their small in-house staff, THEA requires support to provide engineering and management support to meet the requirements of THEA to provide Advertisement, Procurement, Project Management Design Review, Construction, CEI and coordination with project stakeholders, meeting attendance, supervision and QA/QC support for the Sign Replacement Jefferson St to Brandon Parkway project.

Scope

Services to be performed include:

1. Assist THEA staff in Scope & Advertisement Prep for the Sign Replacement Project - Selmon mainline from Jefferson St to Brandon Parkway and the Brandon Parkway Area.
2. Assist THEA staff in Design, & Construction Procurement for the Sign Replacement Project - Selmon mainline from Jefferson St to Brandon Parkway and the Brandon Parkway Area.
3. Assist THEA staff in Project Management & Design Review support for the Sign Replacement Project - Selmon mainline from Jefferson St to Brandon Parkway and the Brandon Parkway Area.
4. Assist THEA staff in Construction and CEI support for the Sign Replacement Project - Selmon mainline from Jefferson St to Brandon Parkway and the Brandon Parkway Area.

Subconsultants- Tierra (SBE), Geotechnical Support, Element (SBE), Survey & Utilities Support.

Services from 8/25/25 - 6/30/26.

[illegible]

SUMMARY FEE SHEET																					
								ATTACHMENT "A"													
								HNTB PR 2026XXXX													
PROJECT DESCRIPTION:		Tampa-Hillsborough Expressway Authority						Brandon Parkway Street Sign Replacement Support (8/25/25 - 6/30/26)													
GEC CONTRACT NO.		HNTB PR 2026XXXX																			
HI-0302 C-02																					
PRIME CONSULTANT:		HNTB Corporation																			
ACTIVITY		Project Manager		Chief Eng./Planner		Sr. Eng./Planner/		Proj. Engineer/		Engineer/Planner		Sr. Technician		Clerical		TOTAL		Avg. Hourly Rate			
				Sr. Proj. Eng.		Specialist		Planner								Manhours By Activity				Salary Cost By Activity	
		Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate	Man Hours	Hourly Rate						
		144.88		105.26		82.35		63.47		49.66		40.12		23.34							
Scope & Ad Prep Support		8	\$1,159.04	16	\$1,684.16	16	\$1,317.60	8	\$507.76		\$0.00		\$0.00	4	\$93.36	52	\$4,761.92			\$91.58	
Design, CEI & Construction Procurement		16	\$2,318.08	16	\$1,684.16	16	\$1,317.60	8	\$507.76		\$0.00		\$0.00	4	\$93.36	60	\$5,920.96			\$98.68	
PM & Design Review		8	\$1,159.04	12	\$1,263.12	10	\$823.50	8	\$507.76		\$0.00		\$0.00	4	\$93.36	42	\$3,846.78			\$91.59	
Construction & CEI Support		8	\$1,159.04	12	\$1,263.12	7	\$576.45	10	\$634.70		\$0.00		\$0.00	3	\$70.02	40	\$3,703.33			\$92.58	
Total Man Hours		Total Salary [(MHxHR)]		40	\$5,795.20	56	\$5,894.56	49	\$4,035.15	34	\$2,157.98	0	\$0.00	0	\$0.00	15	\$350.10	194	\$18,232.99	\$93.98	
																				Total	
		Basic Activities Maximum Limiting Fees (Salary Costs)																		\$18,232.99	
Direct Expenses		4.37%		\$796.78												Cost Elements & Additives (a) 2.78 Multiplier				\$50,687.71	
																SUBTOTAL (Cost Elements applied to Basic Activities Fee):				\$50,687.71	
																(d) Direct Reimbursables				\$796.78	
																Subconsultants- Tierra (SBE) Geotechnical Analysis				\$0.00	
																Subconsultants- Element (SBE) Survey & Utilities				\$1,015.51	
																Total Project Cost:				\$52,500.00	
																Maximum Limiting Amount:				\$52,500.00	

Purpose and Need

As a risk mitigation measure, THEA has coordinated with all known Utility Owners (UAOs) who have infrastructure in conflict with the proposed construction on the South Selmon Capacity Project. With the approval of these task orders, THEA will be able to execute the utility work agreements and the UAOs listed below will be able to begin removal and relocation ahead of the construction. This tactic reduces risk cost that the DB firms would include in their bid as well as the potential for delay caused by a 3rd party utility (which are typically difficult to recover from the 3rd party).

The utility owners include the following companies:

City of Tampa Wastewater
Fiberlight LLC
Frontier Communications/KCI (Hillsborough River Bridge)
Frontier Communications
MCI
Spectrum Sunshine State LLC
Tampa Electric Company
TECO Peoples Gas
Uniti Fiber LLC
Zayo Group

Date: 8/22/2025

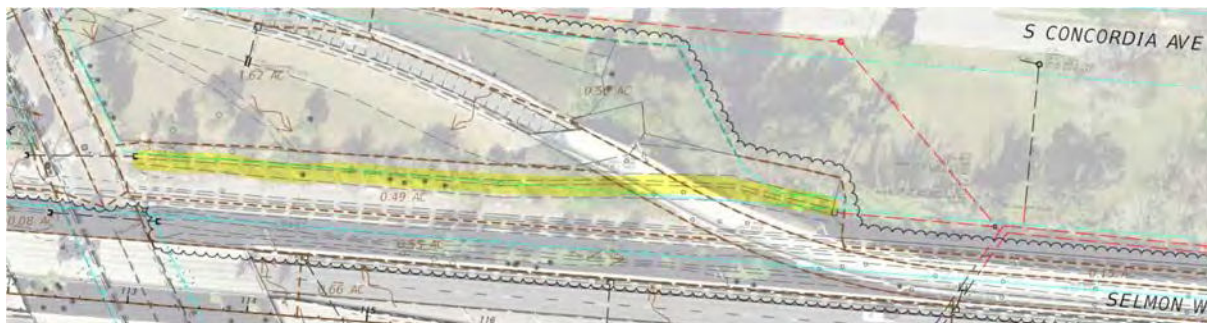
Tampa-Hillsborough Expressway Authority
Attention: Brian McElroy
1104 East Twiggs Street, Suite 300

REF: Proposal Euclid Ditch Clearing

Dear Brian:

Please accept this proposal for pricing to remove vegetation along the ditch at Euclid in between the THEA ROW and the CSX ROW (approximately 600-feet in length) up to the drainage inlet.

The scope includes removing the subject vegetation within the area reference request for pricing dated August 6, 2025, highlighted area below. Webber or subcontractor will provide all labor, supervision, equipment, services, and expertise needed.



The work will be accomplished per THEA request at a F/I Lump sum cost of \$74,278

Sincerely,

Joel Cruikshank

Joel "Ian" Cruikshank
Central Regional Manager

SELMON DRAINAGE SYSTEM DESILTING & VIDEO INSPECTION						
Description	Pipe Size	LF	SHENANDOAH		ENVIRO WASTE	
			Unit Cost	Price	Unit Cost	Price
Euclid Ave. to MacDill Ave.						
Concrete Pipe Culvert SS	15"	785	\$4.00	\$3,140.00	\$4.00	\$3,140.00
Concrete Pipe Culvert SS	18"	190	\$4.00	\$760.00	\$4.00	\$760.00
Concrete Pipe Culvert SS	24"	64	\$4.00	\$256.00	\$4.00	\$256.00
Cast Iron Pipe Culvert	14"	159	\$4.00	\$636.00	\$4.00	\$636.00
Corrugated Steel Pipe Culvert	15"	145	\$4.00	\$580.00	\$4.00	\$580.00
Corrugated Aluminum Pipe Culvert	15"	145	\$4.00	\$580.00	\$4.00	\$580.00
Double Cconcrete Box Culvert	4' x 5'	350	\$75.00	\$38,888.89	\$150.00	\$77,777.78
Video		2188	\$2.50	\$5,470.00	\$2.00	\$4,376.00
Manholes & Inlets (<10)	EACH	4	\$1,000.00	\$4,000.00	\$300.00	\$1,200.00
TOTAL- including 10% MOB, 10% MOT, 20% Contingency				\$76,035.24		\$125,028.09
Watrous Ave. to Willow Ave. (Albany & Swann Ponds)						
Concrete Pipe Culvert SS	10"	100	\$4.00	\$400.00	\$4.00	\$400.00
Concrete Pipe Culvert SS	18"	85	\$4.00	\$340.00	\$4.00	\$340.00
Concrete Pipe Culvert SS	24"	70	\$4.00	\$280.00	\$4.00	\$280.00
Concrete Pipe Culvert SS	30"	35	\$4.50	\$157.50	\$5.00	\$175.00
Concrete Pipe Culvert SS	?"	45	\$4.00	\$180.00	\$4.00	\$180.00
Concrete Pipe Culvert SS	15" x 30"	135	\$4.50	\$607.50	\$5.00	\$675.00
Video		470	\$2.50	\$1,175.00	\$2.50	\$1,175.00
Manholes & Inlets (<10')	EACH	7	\$1,000.00		\$300.00	
TOTAL- including 10% MOB, 10% MOT, 20% Contingency				\$4,396.00		\$4,515.00
Meridian Ave. Channelside Dr. to Twiggs St.						
Reinforced Concrete Pipe	15"	214	\$4.00	\$856.00	\$4.00	\$856.00
Reinforced Concrete Pipe	18"	3590	\$4.00	\$14,360.00	\$4.00	\$14,360.00
Reinforced Concrete Pipe	24"	744	\$4.00	\$2,976.00	\$4.00	\$2,976.00
Reinforced Concrete Pipe	30"	1096	\$4.50	\$4,932.00	\$5.00	\$5,480.00
Reinforced Concrete Pipe	36"	197	\$4.50	\$886.50	\$5.00	\$985.00
Reinforced Concrete Pipe	42"	270	\$4.50	\$1,215.00	\$5.00	\$1,350.00
Reinforced Concrete Pipe	48"	923	\$4.50	\$4,153.50	\$5.00	\$4,615.00
Reinforced Concrete Pipe	54"	124	\$8.00	\$992.00	\$7.50	\$930.00
Reinforced Concrete Pipe	60"	720	\$8.00	\$5,760.00	\$7.50	\$5,400.00
Elliptical Reinforced Concrete Pipe	14" x 23"	1492	\$4.00	\$5,968.00	\$4.00	\$5,968.00
Elliptical Reinforced Concrete Pipe	19" x 30"	209	\$4.50	\$940.50	\$5.00	\$1,045.00
Elliptical Reinforced Concrete Pipe	24" x 38"	401	\$4.50	\$1,804.50	\$5.00	\$2,005.00
Elliptical Reinforced Concrete Pipe	43" x 68"	74	\$17.00	\$1,258.00	\$10.00	\$740.00
Elliptical Reinforced Concrete Pipe	58" x 91"	510	\$20.00	\$10,200.00	\$15.00	\$7,650.00
Pipe PVC (Sch 40)	18"	1034	\$4.00	\$4,136.00	\$4.00	\$4,136.00
Pipe PVC (Sch 40)	24"	652	\$4.00	\$2,608.00	\$4.00	\$2,608.00
Video		12250	\$2.50	\$30,625.00	\$2.50	\$30,625.00
Manholes & Inlets (<10')	EACH	81	\$1,000.00	\$81,000.00	\$300.00	\$24,300.00
Manholes & Inlets (>10")	EACH	24	\$1,000.00	\$24,000.00	\$300.00	\$7,200.00
TOTAL- including 10% MOB, 10% MOT, 20% Contingency				\$278,139.40		\$172,520.60
GRAND TOTAL						
				\$358,570.64		\$302,063.69

Board of Directors Action Item Justification
Finance Network Infrastructure Upgrade

As part of THEA's FY26 Work Program, the Enterprise Resource Planning (ERP) Phase 1 will begin with the upgrade of the accounting and financial environment servers, software, and the equipment needed for the Disaster Recovery center for a replicated environment.

THEA will utilize the existing Infotect Design Solutions contract (#O-01021, 9/27/21, CPMP HI-0246-C-01-1E, GL: 1400.175.246) for the purchase of software, hardware, equipment, and support for this effort. Funding is available in the FY2026 Capital Budget.

Cost break-out of the requested funding is provided below:

\$18,191.76	New host server
\$1,615.57	New host server warranty
\$16,933.66	Additional Hardware for existing servers (HQ)
\$2,076.20	Additional Hardware for existing servers (Data Center)
\$6,870.00	Total Server software and licenses
\$25,214.00	Installation, configuration, GreatPlains migration
\$70,901.19	Total

**INTERLOCAL AGREEMENT
BETWEEN**

**TAX COLLECTOR FOR MARTIN COUNTY, FLORIDA AND
THE TAMPA-HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY, A
PUBLIC BODY CORPORATE AND POLITIC CREATED AND EXISTING
PURSUANT TO FLORIDA STATUTES CHAPTER 348, PART II ("THEA"),
ALL OF WHICH ARE PUBLIC AGENCIES AUTHORIZED TO ENTER
INTO THIS AGREEMENT PURSUANT TO CHAPTER 163 PART I, FLORIDA
STATUTES.**

This Interlocal Agreement ("Agreement") for collection and remittance of Tampa-Hillsborough County Expressway Authority toll revenue and tax collector service charges is made and entered into as of _____ (the "Effective Date"), by and between Ruth Pietruszewski, as Martin County Tax Collector ("MCTC" or "Tax Collector"), and the Tampa-Hillsborough County Expressway Authority ("THEA"), hereinafter referred to as the "Parties".

WITNESSETH:

WHEREAS, THEA is entitled to collect tolls from motor vehicles pursuant to Florida Statutes §348.54 (6), (the "Tolls"); and

WHEREAS, pursuant to Chapter 320, Florida Statutes, Florida County Tax Collectors are designated agents of the Department of Highway Safety and Motor Vehicles for the purpose of issuing tag renewals, tag replacements and tag transfers and collecting the fees associated with such transactions (the "Transaction" or "Transactions"); and

WHEREAS, the MCTC cannot complete a Transaction if the related motor vehicle has outstanding Tolls owed to THEA; and

WHEREAS, the MCTC and THEA have determined that it would be in the best interest of the public to allow customers to pay the Tolls associated with THEA at the Tax Collector tag agencies, so that Transactions can be completed without delay to the public; and

WHEREAS, the MCTC and THEA have determined that for the purposes of economies of scale, and furthering practical, efficient, and accountable service to the public, together the parties will derive mutually beneficial results by entering into this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits and the terms, conditions, promises, covenants, and payments hereinafter set forth, the Parties agree as follows:

TERMS OF AGREEMENT:

1. Recitals: The Recitals set forth above are true and correct and are incorporated herein.

2. Scope of Agreement: The terms of this Agreement shall apply to all Transactions processed in Martin County, Florida, by the SCTC for the collection and payment of Tolls owed to THEA. This Agreement sets forth the process for the Tax Collector's collection of such Tolls, completion of the Transactions and reporting between the parties.

3. Tolls and Documentation: At the time of processing a Transaction, the MCTC will collect all Tolls owed to THEA for the applicable motor vehicle, prior to issuing a motor vehicle tag to a customer. In the event a customer chooses not to pay the Tolls, then that customer will be directed to THEA for payment or handling of the Tolls directly and will not be issued a motor vehicle tag. On a weekly basis, the Tax Collector will transfer to THEA the Tolls collected on behalf of THEA. In the event of technical complications with the Tax Collector's automated payment of Tolls to THEA, the Tax Collector will transfer the Tolls to THEA manually, no later than 30 calendar days after the date of collection.

4. Tax Collector Service Charges: The Tax Collector may collect a service charge of One Dollar and Fifty Cents (\$1.50) per Transaction, from each customer (the "Service Charge"), which shall be earned and kept by the Tax Collector upon collection. The Service Charge will be in addition to the cost to the customer for each Transaction and will not be deducted from the Tolls due to THEA.

5. Release of Holds: Upon collecting the Tolls from a given customer for a Transaction pursuant to Section 3, THEA authorizes the Tax Collector to release motor vehicle tag holds for that customer. If for any reason the Transaction cannot be completed and is voided by the Tax Collector (the "Voided Transaction"), THEA will be automatically notified through the cashiering interface software shared by the Parties and THEA will in turn notify the Department of Highway Safety and Motor Vehicles to reapply the hold on that customer's motor vehicle tag. The Tax Collector is not responsible for reapplying any motor vehicle tag holds for Voided Transactions, nor will the Tax Collector be held liable for any incidental, consequential, punitive, exemplary or indirect damages, lost profits, revenue or other business interruption damages resulting from the temporary removal of said hold pursuant to this Agreement. In the event the Tax Collector becomes aware of any technological malfunction preventing notifications of Voided Transactions being

automatically sent to THEA through the cashiering interface software, the Tax Collector will manually notify THEA of such Voided Transactions until the cashiering interface software notifications can be restored. THEA shall supply weekly reports to the Tax Collector with sufficient information to verify the customers for whom THEA has submitted tag holds to the Department of Highway Safety and Motor Vehicles due to Voided Transactions. The Tax Collector will supply monthly reports to THEA indicating the number of Transactions, the Tolls collected on behalf of THEA, the Tolls transferred to THEA, and the identity of the customers having Voided Transactions. The Tax Collector will have no liability for holds released in error.

6. Not a Purchase Agreement: This Agreement does not involve the purchase of goods or services by either Party. Rather, the Parties are simply allocating the Service Charge and Tolls collected hereunder in a fair and equitable manner.

7. Term of Agreement: The term of this Agreement shall be for a period of one (1) year from the Effective Date and shall renew automatically on each anniversary of the Effective Date, unless either Party gives written notice of its intent to terminate the Agreement pursuant to Section 8 at least sixty (60) days prior to the end of the then-current annual term.

8. Early Termination: This agreement may be terminated for any reason and without cause by either Party upon sixty (60) days prior written notice to the other Party. Further, the Parties reserve the right to terminate this Agreement immediately if the Parties mutually determine that any part of this Agreement has become illegal or contrary to any applicable law, rule, regulation, or public policy, or if the Agreement is declared to be illegal by a court of competent jurisdiction.

9. Severability. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and/or the entire Agreement shall be severable and remain in effect unless, within seven (7) calendar days after such a finding of illegality, one or both of the Parties elects to terminate this Agreement in its entirety.

10. Notices: All notices, demands, requests, or other instruments shall be given by depositing the same in the pre-paid, certified U.S. mail, facsimile, or overnight mail.

Notices to the Tax Collector: Ruth Pietruszewski, Martin County Tax Collector
3485 SE Willoughby Blvd.
Stuart, FL 34994
ruthski@martintax.us

Notices to THEA:

Amy Lettelleir, Chief Legal Officer
Tampa Hillsborough Expressway Authority
1104 E Twiggs Street, Suite 300
Tampa, Florida 33602
amy.lettelleir@tampa-xway.com
813.272.6740

11. Delegations: The Parties agree that either of them may contract for its work to be delegated to a non-public entity, provided, however, that any delegation of the work shall not abrogate the duties, powers, and authority of the Tax Collector or THEA to see to it that the terms of this Agreement are complied with fully and carried out as contemplated herein.

12. Audits: The Tax Collector and THEA shall maintain, in accordance with generally accepted accounting principles and procedures, records of all Transactions, Tolls, and Service Charges collected or pertaining to this Agreement. The Parties shall ensure that such records are available for examination and inspection by the other party during normal business hours.

13. Liability; No Third-Party Beneficiary: Each Party agrees that it shall be solely responsible for the negligent acts or omissions of its officers, employees, contractors, and agents. Nothing contained herein shall constitute a waiver or expansion by either Party of its sovereign immunity or the limitations set forth in §768.28, Florida Statutes. Neither THEA nor the Tax Collector intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

14. Force Majeure: Neither Party shall be liable for any damages, costs, expenses, or other consequences incurred by the other Party or by any other person, company, firm, or entity as a result of delay in or inability to deliver any product or service due to circumstances or events beyond the reasonable control of that Party, including, without limitation, (1) acts of God or nature (including, without limitation, public health emergencies, epidemics or pandemic; (2) change in, additions to; or the interpretation of any applicable law, rule, regulation, or ordinance; (3) strikes, lockouts, or other labor actions or labor problems; (4) transportation delays, whether physical or electronic; (5) unavailability of supplies, equipment or materials; (6) fire or explosion; (7) riot, terrorism, military action, usurpation of power, or any attempt to usurp power, or (8) actions or failures to act on the part of any governmental agency or authority other than those that are Party to this Agreement.

15. Miscellaneous:

- a. Neither Party may assign its rights or obligations under this Agreement in whole or in part without the prior written consent of the other Party.
- b. This Agreement may not be modified, amended, changed, or altered, and no rights or responsibilities hereunder may be waived except through a written instrument signed by the Tax Collector and THEA.
- c. The Agreement constitutes the entire Agreement between the Parties with respect to the subject matter hereof. Each Party acknowledges that it is entering into this Agreement for its own purposes and not for the benefit of any third party.
- d. The laws of the State of Florida shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it. In the event of any litigation arising under or construing this Agreement, venue shall lie only in Hillsborough County, FL.
- e. In the event that any dispute should arise between the Tax Collector and THEA with respect to this Agreement, each Party shall be responsible for the payment of its own attorney's fees, whether incurred pre-trial, at trial, or upon appeal.
- f. For civil proceedings, the Parties waive the right to a jury trial.

16. Pursuant to §163 .01(11), Florida Statutes, this Agreement shall be recorded in the official records of Hillsborough County, Florida. THEA shall be responsible for recording in Hillsborough County and shall furnish the Tax Collector with a recorded copy.

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IN WITNESS WHEREOF, the parties have caused this instrument to be signed and witnessed by their respective duly authorized officials, all as the dates set forth below.

TAMPA-HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY

Signature: _____
Vincent Cassidy, Chairman

Date: _____

Approved as to form, content, and legality:

Amy Lettelleir, Esq., Chief Legal Officer

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me this ____ day of _____ 20__,
by _____ on behalf of the Tampa-Hillsborough County Expressway
Authority.

Notary Public State of Florida

(Notary Seal)

Personally known: _____ OR Produced Identification: _____ Type of
Identification Produced: _____

MARTIN COUNTY TAX COLLECTOR

Signature: Ruth Pietruszewski
Ruth Pietruszewski
Martin County Tax Collector

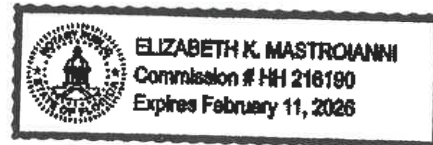
Date: 8/22/2025

Approved as to form, content, and legality:

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this 22 day of August 2025
by Ruth Pietruszewski on behalf of the Martin County Tax Collector.

Elizabeth K. Mastroianni
Notary Public State of Florida



(Notary Seal)

Personally known: ✓ OR Produced Identification: _____ Type of
Identification Produced: _____

**CONTRACT RENEWAL
and
EXPIRATION REPORT
(> \$30,000)**

Report month: July/Aug
2025

Project Manager	Firm	Description of Services	Contract Effective Date	Contract Expiration Date	Term of Contract (Years)	Bid / Renew / End
Greg S	Corcoran Partners	Gov't Relations and Lobbyist Services	1/1/2021	1/1/2026	3-yr, 2 Optional 1-yr Renewals	Expires ~ 01/01/2026
Bob	University of Arizona	Emerging Technology Vision Zero	1/24/2023	1/24/2026	3-yr, 2 Optional 1-yr Renewals	Renew (1st one-year renewal ~ 1/25/26 - 1/24/27)
Bob	Kimley Horn	PDE Study (Finalization) for E Selmon from I-4 connector to US 301	2/1/2025	2/1/2026	1-yr	Expires ~ 02/01/2026